

The Board of Commissioners of the Sandwich Park District met for their regular meeting on Wednesday, July 11, 2018 at 6:30 p.m.

**PRESENT:** Board Members: Roberta Troeger, Steve Wolf, Dan Hoyt, Bill Clemons and Diane Scents

Staff present: Mike McCann, Director, Starr Frederick, Angela Seville and Bill Novicki

Absent: Jerry Lee Grubman, Excused: Todd Latham

Introductions were made so that Angela Seville could meet the Board.

**MINUTES:** Copies of the Board Minutes from the June 13, 2018 meeting were made available to all the Board Members. A motion was made by Diane Scents and seconded by Dan Hoyt to accept the minutes of the June 13, 2018 meeting as corrected.

MOTION CARRIED

**CORRESPONDENCE:** Mike McCann received many positive comments on the wrestling match at the fairgrounds during the fireworks. One negative comment was made and Mike responded to the email.

**TREASURER REPORT:** The following ending cash balances for June 30, 2018 were presented.

Corporate	\$ 70,793.59
Recreation	\$ 39,881.67
Paving & Lighting	\$ 15,923.64
Audit	\$ 4,610.38
Liability Insurance	\$ 34,875.54
Social Security	\$ 14,353.81
Unemployment/Workman's Comp	\$ 10,750.23
IMRF	\$ 15,521.40
Special Recreation Fund	\$ 37,061.71
2016 Bond (funds in checking)	\$ 301.00
2016 Bond Debt Service	<u>\$ 57,273.72</u>
	\$301,346.69

**2016 Bond (Capital Projects) in Money Market** \$ 74,591.63

**Sandwich Park Foundation Account**

Pay Pal Account for Tennis Court	\$ 22.72
Freedom Day portion	\$ 3,947.34
Foundation portion	<u>\$ 6,538.12</u>
Total in SPF Account	\$ 10,485.46

Mike McCann gave a quick report on the Summer Slam and what the profit was expected to be.

A motion was made by Steve Wolf and seconded by Bill Clemons to accept the Treasurer's Report as presented subject to audit.

**ROLL CALL VOTE:**

Steve Wolf, aye     Diane Scents, aye     Dan Hoyt, aye     Bill Clemons, aye  
Roberta Troeger, aye  
5 ayes, 0 nays

**MOTION CARRIED**

**BILLS:** The following bills were presented for approval.

Corporate	\$12,896.98	
Recreation	\$31,222.44	
Social Security	\$ 2,018.88	
IMRF	\$ 2,531.61	
Unemployment	\$ 2,287.07	
Special Recreation	<u>\$11,752.37</u>	
	\$62,709.35	Total Bills

A motion was made by Bill Clemons and seconded by Steve Wolf to approve the bills as presented.

**ROLL CALL VOTE:**

Steve Wolf, aye     Diane Scents, aye     Dan Hoyt, aye     Bill Clemons, aye  
Roberta Troeger, aye  
5 ayes, 0 nays

**MOTION CARRIED**

**DIRECTOR'S REPORT:** Mike McCann presented the Director's report as it appears in Board Packet.

**COMMITTEE REPORTS:**

**RECREATION:** Diane Scents advised that the recreation committee did not meet. After attending a Boys Baseball meeting, Diane felt that the agreement with them should be looked at and possibly amended. Maintenance costs are becoming an issue for them. Dugouts need to be painted and re-roofed. At this time, they are replacing fence posts at a cost of \$1,300. Mike McCann will review the contract before the next Board meeting.

**PARKS:** The parks committee met yesterday evening. Bill Clemons reported that the committee discussed installing concrete pads for bike racks. Cost would be approximately \$200 per pad for four (4) pads. It was also suggested that one pad could be used for the bleachers, as mowing under the bleachers is a problem.

Diane Scents asked that the matter be tabled until after the August finance committee meeting. Bids will then be sought for the concrete work.

A donation was received from the family of Art Bohr to replace his memorial tree at Memorial Park.

The improvements to softball fields #1 and #5 at Milestone Park are holding up well.

Tom Moulding will be wrapping up his time with the Park District soon. After a short vacation, he will be attending college in southern Illinois this fall.

FINANCE: A finance committee meeting will take place before the regular August meeting at 6:00 p.m.

CAPITAL DEVELOPMENT: A review of the Knights Park ADA plan that was compiled by Recreation Concepts was tabled until the August meeting.

PERSONNEL: A motion was made by Steve Wolf and seconded by Bill Clemons to hire Angela Seville as Secretary/Treasurer of the Sandwich Park District. She will be added to the Park District banking accounts.

ROLL CALL VOTE:

Steve Wolf, aye     Diane Scents, aye     Dan Hoyt, aye     Bill Clemons, aye  
Roberta Troeger, aye  
5 ayes, 0 nays

MOTION CARRIED

A motion was made by Diane Scents and seconded by Dan Hoyt to appoint Angela Seville as the IMRF authorized agent for the Sandwich Park District.

ROLL CALL VOTE:

Steve Wolf, aye     Diane Scents, aye     Dan Hoyt, aye     Bill Clemons, aye  
Roberta Troeger, aye  
5 ayes, 0 nays

MOTION CARRIED

**UNFINISHED BUSINESS:** Freedom Days: Mike McCann gave a short review of the Freedom Days activities. In regards to next year, he would like to make some changes on where the east gate donations are taken so that more donations are captured.

Mike McCann also suggested adding other events to the festival in cooperation with other organizations and possibly making it a one day event.

**NEW BUSINESS:** Mascot Launch: Mike McCann reported that his is planning a soft launch for the new mascot, Sandy Sasquatch. The final reveal will be at the last Movie in the Park night.

Mascot: Mike McCann presented the idea of Sandy Sasquatch as the new mascot for the Sandwich Park District. The concept will be worked into advertising and a slow reveal will be made to the public.

A Kris Kringle Market will take place on the first weekend in December at the Sandwich Fairgrounds. There will be vendors in some of the buildings interspersed with decorated Christmas trees. Aztec Landscaping is allowing the use of their patio display to be used for fire. This will be the new version of the Festival of Trees and Holiday Craft Show.

There being no further business, a motion was made by Dan Hoyt and seconded by Diane Scents to adjourn the meeting at 7:55 pm. The next regular meeting will be held on August 8, 2018 at 6:30 pm.

**MOTION CARRIED**

Roberta Troeger – Vice-President

Starr Frederick, Acting Secretary