

January 22, 2020

Sandwich Park District

6:00 p.m.

The Board of Commissioners of the Sandwich Park District met for a special meeting on Wednesday, January 22, 2020 at 6:02 p.m.

**PRESENT:** Board Members: Todd Latham, Diane Scents, Shaun Legge, Bill Clemons, Dan Hoyt, and Roberta Troeger.

**PUBLIC COMMENT:** None

A motion was made by Diane Scents and seconded by Roberta Troeger at 6:02 p.m. to enter into executive session under 5 ILCS 120/2(c) (1), the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body.

ROLL CALL VOTE:

Roberta Troeger, aye	Bill Clemons, aye	Diane Scents, aye	Todd Latham, aye
Dan Hoyt, aye	Shaun Legge, aye		
6 ayes, 0 nays			

MOTION CARRIED

A motion was made by Diane Scents and seconded by Roberta Troeger to exit executive session and return to regular session at 6:28 p.m.

ROLL CALL VOTE:

Roberta Troeger, aye	Bill Clemons, aye	Diane Scents, aye	Todd Latham, aye
Dan Hoyt, aye	Shaun Legge, aye		
6 ayes, 0 nays			

MOTION CARRIED

**NEW BUSINESS:**

Resignation of Director of Parks and Recreation:

A motion was made by Roberta Troeger and seconded by Diane Scents to accept the resignation of Michael McCann, Director of Parks and Recreation effective January 24, 2020.

ROLL CALL VOTE:

Roberta Troeger, aye	Bill Clemons, aye	Diane Scents, aye	Todd Latham, aye
Dan Hoyt, aye	Shaun Legge, aye		
6 ayes, 0 nays			

MOTION CARRIED

Appointment of Interim Director:

A motion was by Dan Hoyt and seconded by Shaun Legge to appoint William Novicki as Interim Director of Parks and Recreation effective January 25, 2020 with an annual salary of \$57,000.00 and to include a cell phone reimbursement if not already receiving one.

ROLL CALL VOTE:

Roberta Troeger, aye	Bill Clemons, aye	Diane Scents, aye	Todd Latham, aye
Dan Hoyt, aye	Shaun Legge, aye		
6 ayes, 0 nays			

MOTION CARRIED

Hire and Appoint Board Secretary/Board Treasurer:

A motion was by Diane Scents and seconded by Roberta Troeger to hire and appoint Angela Seville as Board Secretary/Treasurer effective January 27, 2020 for up to 30 hours per week at an hourly rate of \$21.00 per hour.

ROLL CALL VOTE:

Roberta Troeger, aye      Bill Clemons, aye      Diane Scents, aye      Todd Latham, aye  
Dan Hoyt, aye      Shaun Legge, aye  
6 ayes, 0 nays

MOTION CARRIED

Policy 5.4 Sexual Harassment:

An update to the personnel policy 5.4 Sexual Harassment will need to be updated with appropriate language to include Board of Commissioners.

A motion was made by Diane Scents and seconded by Shaun Legge to waive the first reading of the updated 5.4 Sexual Harassment policy.  
6 ayes, 0 nays

MOTION CARRIED

A motion was made by Dan Hoyt and seconded by Diane Scents to approve and update policy 5.4 Sexual Harassment according to law and to mend added language to include the following;

*When an allegation of sexual harassment made against an elected official of the governmental unit by another elected official of a governmental unit the following shall occur.*

*Alleged harassment by a commissioner against another elected official can be reported to the Board President. If the Board President is the reporting person or is implicated by the allegation, the report can be made to any other commissioner. Any report under this section must be referred to the district's legal counsel, who then must appoint a qualified independent attorney or consultant to review and investigate the allegations.*

6 ayes, 0 nays

MOTION CARRIED

President, Todd Latham informed the board that he had attended the Assessment Hearing on January 14, 2020 and will continue communications with the City of Sandwich and their attorney to discuss an Intergovernmental Agreement.

President Latham also informed the board that he has been in contact with our auditor regarding the final audit and after reviewing the Annual Financial Report will give permission for the audit firm to submit the report to the State Comptroller's Office.

There being no further business, a motion was made by Diane Scents and seconded by Shaun Legge to adjourn the meeting at 6:47 p.m.  
6 ayes, 0 nays

MOTION CARRIED

Todd Latham, President

Angela Seville, Secretary