

The Board of Commissioners of the Sandwich Park District met for their regular meeting on Wednesday, August 12, 2020 at 6:30 p.m.

**PRESENT:** Board Members: Diane Scents, Dan Hoyt, Bill Clemons, Todd Latham, Roberta Troeger and Shaun Legge  
Staff present: Interim Director, Bill Novicki and Angela Seville.  
Public Present: Clinton Harris.

**AGENDA:** A motion was made by Dan Hoyt and seconded by Todd Latham to reorganize the order of the agenda under New Business to move Land Purchase Agreement before Reimbursement Resolution.  
6 ayes 0 nays MOTION CARRIED

**PUBLIC HEARING:** A motion was made by Todd Latham and seconded by Dan Hoyt to open the floor for a Public Hearing for the Bond Issue Notification Resolution at 6:31p.m.

**ROLL CALL VOTE:**

Diane Scents, aye                      Dan Hoyt, aye                      Bill Clemons, aye                      Todd Latham, aye  
Roberta Troeger, aye                      Shaun Legge, aye  
6 ayes, 0 nays MOTION CARRIED

A Public Hearing was held for the Bond Issue Notification Resolution. President, Diane Scents introduced a Resolution concerning a hearing required to be held pursuant to the Bond Issue Notification Act of the State of Illinois prior to the sale of General Obligation Limited Tax Park Bonds of the Sandwich Park District, DeKalb and Kendall Counties, Illinois.

As there was no one in the audience to give testimony or ask questions, a motion was made by Todd Latham and seconded by Shaun Legge to close the Public Hearing for Bond Issue Notification Resolution at 6:33p.m.

A motion was made by Roberta Troeger and seconded by Todd Latham that said resolution as presented and read by the Secretary be adopted.

**ROLL CALL VOTE:**

Dan Hoyt, aye                      Bill Clemons, aye                      Todd Latham, aye                      Roberta Troeger, aye  
Shaun Legge, aye                      Diane Scents, aye  
6 ayes, 0 nays MOTION CARRIED

**MINUTES:** Copies of the Board Minutes from the July 8, 2020 meeting were made available to all the Board Members. A motion was made by Bill Clemons and seconded by Todd Latham to accept the minutes of the July 8, 2020 meeting as corrected.  
6 ayes, 0 nays MOTION CARRIED

**CORRESPONDENCE:** President, Diane Scents received correspondence regarding a water issue by a resident. Diane provided photos, survey and background information regarding the area in question. Diane asked that all members review the area in question for further discussion. Bill Clemons mentioned that Open Door has a group that works with model rockets and may be contacting the Park District to see if they can launch them in one of our parks.

**PUBLIC COMMENT:** Abdullah Khan, CPA with Illinois Audit & tax, LLP gave an overview of the audit for FY2019/2020. He stated that there were no issues with internal controls or segregation of duties, and all documentation was good. They would recommend that accruals be incurred in the current year, but can provide adjustments if we are unable to post them. He referred to a few pages within the audit. The FY2019/2020 has also been filed with the Illinois Comptroller's office.

John Talent approached the board regarding trees that need to be replaced in Memorial Park. John stated that the evergreen trees had blocked light from the Park to his residence but since they need to be replaced that the light has been an issue. President, Diane Scents thanked him for bringing this to our attention and stated that the dead trees will be removed and we will review our capital plan for replacement of the trees.

**TREASURER REPORT:** The following ending cash balances for July 31, 2020 were presented.

Corporate	\$ 67,112.83
Recreation	\$ 46,057.80
Paving & Lighting	\$ 6,218.75
Audit	\$ 7,238.22
Liability Insurance	\$ 47,443.68
Social Security	\$ 21,392.50
Unemployment/Workman's Comp	\$ 44,422.50
IMRF	\$ 26,410.69
Special Recreation Fund	\$ 65,679.24
2016 Bond (funds in checking)	\$ 66.87
2016 Bond Debt Service	<u>\$ 58,674.26</u>
	\$390,717.34

**2016 Bond (Capital Projects) in Money Market** \$ 7,982.43

A motion was made by Todd Latham and seconded by Dan Hoyt to accept the Treasurer's Report as presented subject to audit.

ROLL CALL VOTE:

Bill Clemons, aye	Todd Latham, aye	Roberta Troeger, aye	Shaun Legge, aye
Diane Scents, aye	Dan Hoyt, aye		
6 ayes, 0 nays			

MOTION CARRIED

**BILLS:** The following bills were presented for approval.

Corporate	\$ 9,573.00
Recreation	\$ 14,823.20
Social Security	\$ 1,639.72
Unemployment/Workman's Comp	\$ 837.65
IMRF	\$ 1,866.63
Special Recreation	\$ 9,726.96
2016 Bond-Capital Project Fund	<u>\$ 6,256.25</u>
	\$ 44,723.41 Total Bills

A motion was made by Dan Hoyt and seconded by Roberta Troeger to accept the bills as presented subject to audit.

**ROLL CALL VOTE:**

Todd Latham, aye                      Roberta Troeger, aye                      Shaun Legge, aye                      Diane Scents, aye  
Dan Hoyt, aye                              Bill Clemons, aye  
6 ayes, 0 nays

MOTION CARRIED

**DIRECTOR’S REPORT:** A copy of the Director’s report was made available to all Board Members. Interim Director, Bill Novicki added that we have hired a new Recreation Assistant, Michael Donovan. Summer Camps have ended and the program went very well. Splash Pad has been closed due to a broken gasket.

**COMMITTEE REPORTS:**

**RECREATION:** Committee Member, Todd Latham reported that a meeting was held last week and discussed the fall programs and reviewed the Covid-19 plans and programming.

**BUILDINGS & GROUNDS:** None

**FINANCE:** Committee Chair, Shaun Legge reported that a meeting was held prior to the board meeting and reviewed the 3 month budget and everything looks good. Also discussed more visibility from grant revenue in the future.

**CAPITAL DEVELOPMENT:** None

**RISK MANAGEMENT:** None

**LAW AND ORDER/SAFETY:** None

**PERSONNEL:** None

**UNFINISHED BUSINESS:**

Freedom Days: Interim Director, Bill Novicki discussed a new route for the Freedom Days Parade which will be a little longer than previous years and will have restrictions with no candy throwing or handing out any items. The location for the fireworks display will be inside the fairgrounds property with no one allowed inside the property. The city of Sandwich has property just outside the fairgrounds in which we will be allowed to park cars for a donation and the city has agreed to provide police security for the event. Need to make sure to minimize crowds at the corners.

**NEW BUSINESS:**

Executive Session: A motion was made by Roberta Troeger and seconded by Bill Clemons at 7:08 p.m. to enter into executive session under 5 ILCS 120/2 2.(c)(5)(6) for the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

**ROLL CALL VOTE:**

Roberta Troeger, aye                      Shaun Legge, aye                      Diane Scents, aye                      Dan Hoyt, aye  
Bill Clemons, aye                              Todd Latham, aye  
6 ayes, 0 nays

MOTION CARRIED

