

The Board of Commissioners of the Sandwich Park District met for their regular meeting on Wednesday, June 9, 2021 at 6:30 p.m.

**PRESENT:** Board Members: Dan Hoyt, Diane Scents, Bill Clemons, Shaun Legge, and Roberta Troeger

Board Members absent: Clinton Harris

Staff present: Executive Director, Bill Novicki and Angela Seville

**PLEDGE OF ALLEGIANCE**

**OATH OF OFFICE:** Bill Clemons took the Oath of Office as appointed Commissioner of the Sandwich Park District.

A motion was made by Diane Scents and seconded by Shaun Legge to accept the resignation of Commissioner Todd Latham

**ROLL CALL VOTE:**

Dan Hoyt, aye Diane Scents, aye Bill Clemons, aye Shaun Legge, aye Roberta Troeger, aye  
5 ayes, 0 nays **MOTION CARRIED**

**MINUTES:** Copies of the Board Minutes from May 12, 2021, Re-organization Minutes from May 12, 2021 and Special Meeting Minutes from May 17, 2021 were made available to all the Board Members.

A motion was made by Diane Scents and seconded by Shaun Legge to accept the minutes of the May 12, 2021 Board meeting, May 12, 2021 Re-Organization meeting and May 17, 2021 Special meeting as presented.

**ROLL CALL VOTE:**

Diane Scents, aye Bill Clemons, abstain Shaun Legge, aye Roberta Troeger, aye Dan Hoyt, aye  
4 ayes, 0 nays, 1 abstain **MOTION CARRIED**

**CORRESPONDENCE:** Executive Director, Bill Novicki noted that a Thank You card was received from Willow Crest for helping with the Senior Fair, a Thank You card received from the Sandwich Chamber for attending the annual dinner and providing a raffle basket, and a Thank You was received from KSRA for attending the golf outing and providing a raffle basket. President, Dan Hoyt noted that he was contacted by a concerned parent regarding the status of the porta potty at the Splash Pad, which was taken care of promptly and a second porta potty has been added.

**PUBLIC COMMENT:** None

**TREASURER REPORT:** The following ending cash balances for May 31, 2021 were presented.

Corporate	\$ 21,871.86
Recreation	\$ 53,958.54
Paving & Lighting	\$ 9,564.20
Audit	\$ 5,841.20
Liability Insurance	\$ 36,159.63
Social Security	\$ 18,272.12

Unemployment/Workman's Comp	\$ 51,435.96
IMRF	\$ 21,506.64
Special Recreation Fund	\$ 85,193.72
2016 Bond (funds in checking)	\$ 0.00
2020 Bond (funds in checking)	\$ 63.81
2020 Bond Debt Service Fund	\$ 12,908.66
	<u>\$316,776.34</u>

<b>2016 Bond (Capital Projects) in Money Market</b>	\$ 0.00
<b>2020 Bond (Capital Projects) in Money Market</b>	\$ 630,667.92

Treasurer, Angela Seville noted that the first installment of property tax had been received and the annual audit was completed on June 8, 2021.

A motion was made by Diane Scents and seconded by Bill Clemons to accept the Treasurer's Report as presented subject to audit.

**ROLL CALL VOTE:**

Bill Clemons, aye   Shaun Legge, aye   Roberta Troeger, aye   Dan Hoyt, aye   Diane Scents, aye  
5 ayes, 0 nays

**MOTION CARRIED**

**BILLS:** The following bills were presented for approval.

Corporate	\$ 12,371.77
Recreation	\$ 22,757.53
Social Security	\$ 2,660.79
IMRF	\$ 3,744.07
2016 Bond-Capital Proj. Fund	\$ 615.19
2020 Bond-Capital Proj. Fund	<u>\$ 1,447.12</u>
	\$ 43,596.47 Total Bills

A motion was made by Diane Scents and seconded by Roberta Troeger to accept the bills as presented subject to audit.

**ROLL CALL VOTE:**

Shaun Legge, aye   Roberta Troeger, aye   Dan Hoyt, aye   Diane Scents, aye   Bill Clemons, aye  
5 ayes, 0 nays

**MOTION CARRIED**

**DIRECTOR'S REPORT:** A copy of the Director's report was made available to all Board Members. Executive Director, Bill Novicki noted that the spring soccer season has ended and all went well. He has been in contact with the Fire Department to host a "Cool Down Day" that will consist of a fire truck spraying water for kids to play in and the park district would provide free ice cream that had been donated. Bill Novicki has been in contact with the Mayor of Sandwich to discuss the Land Cash Ordinance to bring that up to date. Maintenance Department has been planting flowers that were donated and we had a maintenance worker that has resigned, so he will be reviewing the job description and posting the available position.





Executive Director, Bill Novicki noted that the zoom links will no longer be set up for the board meetings unless he is contacted in advance.

There being no further business, a motion was made by Diane Scents and seconded by Shaun Legge to adjourn the meeting at 8:41 p.m.

**ROLL CALL VOTE:**

Shaun Legge, aye Roberta Troeger, aye Dan Hoyt, aye Diane Scents, aye Bill Clemons, aye  
5 ayes, 0 nays **MOTION CARRIED**

The next regular board meeting will be held on July 14, 2021 at 6:30 pm.

Dan Hoyt, President

Angela Seville, Secretary