

The Board of Commissioners of the Sandwich Park District met for their regular meeting on Wednesday, July 14, 2021 at 6:37 p.m.

PRESENT: Board Members: Dan Hoyt, Shaun Legge, Roberta Troeger, Clinton Harris and Bill Clemons

Board Members absent: Diane Scents

Staff present: Executive Director, Bill Novicki and Angela Seville

PLEDGE OF ALLEGIANCE

PUBLIC HEARING: A motion was made by Roberta Troeger and seconded by Shaun Legge to open the floor for a Public Hearing for the Budget & Appropriation Ordinance #2021-001 at 6:39 p.m.

ROLL CALL VOTE:

Dan Hoyt, aye Roberta Troeger, aye Clinton Harris, aye Bill Clemons, aye Shaun Legge, aye
5 ayes, 0 nays MOTION CARRIED

A Public Hearing was held for the Budget & Appropriation Ordinance #2021-001. President, Dan Hoyt read the Budget & Appropriation Ordinance #2021-001 aloud for the record. As there was no one in the audience to give testimony or ask questions, a motion was made by Shaun Legge and seconded by Roberta Troeger to close the Public Hearing for Budget & Appropriation #2021-001 at 6:41 p.m.

ROLL CALL VOTE:

Roberta Troeger, aye Clinton Harris, aye Bill Clemons, aye Shaun Legge, aye Dan Hoyt, aye
5 ayes, 0 nays MOTION CARRIED

MINUTES: Copies of the Board Minutes from June 9, 2021 were made available to all the Board Members.

A motion was made by Shaun Legge and seconded by Bill Clemons to accept the minutes of the June 9, 2021 Board meeting as presented.

ROLL CALL VOTE:

Clinton Harris, abstain Bill Clemons, aye Shaun Legge, aye Dan Hoyt, aye Roberta Troeger, aye
4 ayes, 0 nays, 1 abstain MOTION CARRIED

CORRESPONDENCE: None

PUBLIC COMMENT: None

TREASURER REPORT: The following ending cash balances for June 30, 2021 were presented.

Corporate	\$ 96,178.21
Recreation	\$115,864.75
Paving & Lighting	\$ 13,176.13
Audit	\$ 8,821.66
Liability Insurance	\$ 42,977.07
Social Security	\$ 22,937.49

Unemployment/Workman's Comp	\$ 51,520.15
IMRF	\$ 30,087.93
Special Recreation Fund	\$ 92,338.59
2020 Bond (funds in checking)	\$ 58.06
2020 Bond Debt Service Fund	<u>\$ 58,154.72</u>
	\$532,114.76

2020 Bond (Capital Projects) in Money Market \$ 624,379.87

A motion was made by Roberta Troeger and seconded by Shaun Legge to accept the Treasurer's Report as presented subject to audit.

ROLL CALL VOTE:

Bill Clemons, aye Shaun Legge, aye Dan Hoyt, aye Roberta Troeger, aye Clinton Harris, aye
5 ayes, 0 nays MOTION CARRIED

BILLS: The following bills were presented for approval.

Corporate	\$ 14,124.69
Recreation	\$ 21,280.73
Social Security	\$ 1,726.74
Unemployment/Workman's Comp	\$ 769.24
IMRF	\$ 2,067.06
Special Recreation Fund	\$ 22,210.59
2020 Bond-Capital Proj. Fund	\$ 6,255.75
2020 Bond Debt Service Fund	<u>\$ 10,703.18</u>
	\$ 79,137.98 Total Bills

A motion was made by Bill Clemons and seconded by Clinton Harris to accept the bills as presented subject to audit.

ROLL CALL VOTE:

Shaun Legge, aye Dan Hoyt, aye Roberta Troeger, aye Clinton Harris, aye Bill Clemons, aye
5 ayes, 0 nays MOTION CARRIED

DIRECTOR'S REPORT: A copy of the Director's report was made available to all Board Members. Executive Director, Bill Novicki noted that we have had sponsors for all of the Movie in the Park events and will be looking at possibly having movies during the winter months as well. The new recreation software, Civic Rec, is now available for online registration and we had our first registration completed today. The Kite Fest will be held on July 24th. Maintenance staff had put in a lot of hours during the Freedom Days and Summer Slam events.

COMMITTEE REPORTS:

RECREATION: None

BUILDINGS & GROUNDS: Committee Chair, Roberta Troeger reported that a meeting was held in July which included a tour of Ernest Memorial Park. A presentation was given by Mike Jump, a

citizen in the subdivision, regarding a proposed dirt mound bike track in the dry retention pond adjacent to our park. Executive Director, Bill Novicki will be contacting the City of Sandwich for guidance. Additionally, the committee toured Memorial Park and assessed the bleachers, fences and dugouts. A long-term replacement plan is recommended to update the assessed equipment. It was recommended to remove the railings and backstop from all the bleachers at this time. The next Building and Grounds Committee meeting will be held in September at which time the committee will be touring Milestone Park, Patriot's Park and Henderson Park. A checklist will be established with details of what was assessed and recommended improvements.

FINANCE: None

CAPITAL DEVELOPMENT: None

RISK MANAGEMENT: None

LAW AND ORDER/SAFETY: None

PERSONNEL: None

UNFINISHED BUSINESS:

Milestone Parking Lot Project: Executive Director, Bill Novicki had presented and reviewed the Civil Site Plan prepared by Tebrugge Engineering. The Electrical Engineer is finalizing details and the plan will then be presented for bidding. Executive Director, Bill Novicki will be in contact with the City of Sandwich regarding a permit and plan approval and will verify with Tebrugge if drain tile will be required.

ADA Projects Update: Executive Director, Bill Novicki presented and reviewed the ADA Park Improvement plans prepared by Upland Design Ltd. for Ernest Park, Milestone Park and Patriot's Park for path and walk way improvements. No changes to the designs were made. A notice will be submitted to request sealed proposals for the ADA Park Improvements.

NEW BUSINESS:

Budget Ordinance: A motion was made by Roberta Troeger and seconded by Shaun Legge to adopt Ordinance 2021-001, Budget and Appropriation Ordinance for fiscal year 2021-2022. This ordinance will be reviewed after six (6 months) and changed, if needed.

ROLL CALL VOTE:

Dan Hoyt, aye Roberta Troeger, aye Clinton Harris, aye Bill Clemons, aye Shaun Legge, aye
5 ayes, 0 nays

MOTION CARRIED

No additional discussion regarding the Budget & Appropriation Ordinance 2021-001 was needed.

Freedom Days Update: Executive Director, Bill Novicki reported that the Sandwich Park District Freedom Days events were well attended for both the parade and fireworks. All staff had helped during the day's events; there were no issues and the security officers were very helpful. Board members expressed their appreciation to the Executive Director and staff stating all the events were very good and well run.

Investment Options: Finance Committee Chair, Shaun Legge and Treasurer/Secretary, Angela Seville had presented a cash flow projection spreadsheet and discussed the options for investing at this time. After communications with area financial institutions it was recommended to not invest further as the current interest rate on our checking account is greater than the available investment options. Board members suggested to review the Illinois Funds opportunity for additional funding options.

Executive Session: A motion was made by Roberta Troeger and seconded by Bill Clemons at 8:02 p.m. to suspend the regular order of business and enter into Executive Session 5 ILCS 120/2 2.(c)(21) for the discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

ROLL CALL VOTE:

Roberta Troeger, aye Clinton Harris, aye Bill Clemons, aye Shaun Legge, aye Dan Hoyt, aye
5 ayes, 0 nays MOTION CARRIED

A motion was made by Clinton Harris and seconded by Roberta Troeger to exit executive session and return to regular session at 8:07 p.m.

ROLL CALL VOTE:

Clinton Harris, aye Bill Clemons, aye Shaun Legge, aye Dan Hoyt, aye Roberta Troeger, aye
5 ayes, 0 nays MOTION CARRIED

After review of Executive Session Board minutes, a motion was made by Shaun Legge and seconded by Bill Clemons to release the following minutes:

February 10, 2021
March 10, 2021
April 14, 2021
May 12, 2021 (B)

ROLL CALL VOTE:

Bill Clemons, aye Shaun Legge, aye Dan Hoyt, aye Roberta Troeger, aye Clinton Harris, aye
5 ayes, 0 nays MOTION CARRIED

Executive Session: A motion was made by Roberta Troeger and seconded by Bill Clemons at 8:09 p.m. to enter into executive session under 5 ILCS 120/2(c) (1), for the appointment, employment, compensation, discipline, dismissal, performance, or personal status of employees, specific individuals who serve as independent contractors in a park, recreational or educational setting, or specific volunteers of the public body, officers or legal counsel for the park district.

ROLL CALL VOTE:

Shaun Legge, aye Dan Hoyt, aye Roberta Troeger, aye Clinton Harris, aye Bill Clemons, aye
5 ayes, 0 nays MOTION CARRIED

A motion was made by Bill Clemons and seconded by Clinton Harris to exit executive session and return to regular session at 9:20 p.m.

ROLL CALL VOTE:

Dan Hoyt, aye Roberta Troeger, aye Clinton Harris, aye Bill Clemons, aye Shaun Legge, aye
5 ayes, 0 nays

MOTION CARRIED

There being no further business, a motion was made by Bill Clemons and seconded by Clinton Harris to adjourn the meeting at 9:21 p.m.

ROLL CALL VOTE:

Roberta Troeger, aye Clinton Harris, aye Bill Clemons, aye Shaun Legge, aye Dan Hoyt, aye
5 ayes, 0 nays

MOTION CARRIED

The next regular board meeting will be held on August 11, 2021 at 6:30 pm.

Dan Hoyt, President

Angela Seville, Secretary