

Sandwich Park District
Sandwich, Illinois

Annual Financial Report



SANDWICH
PARK DISTRICT

For the Year Ended April 30, 2020

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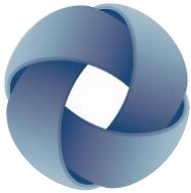
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Independent Auditors' Report

To the Board of Commissioners
Sandwich Park District
Sandwich, Illinois

Report on the Financial Statements

We have audited the accompanying basic financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Sandwich Park District as of and for the year ended April 30, 2020, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these basic financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of basic financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these basic financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the basic financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the basic financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the basic financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the basic financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Sandwich Park District, as of April 30, 2020, and the respective changes in financial position and cash flows, where applicable, thereof for the year ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, major fund budgetary schedules, and certain pension disclosures be presented to supplement the basic financial statements. Such information, although not part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Sandwich Park District basic financial statements. The combining and individual fund financial statements schedules for non-major funds, other non-required supplemental schedules as listed in the table of contents, and the statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The combining and individual fund financial statements schedules for non-major funds and other non-required supplemental schedules as listed in the table of contents have been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial statements schedules for non-major funds and other non-required supplemental schedules as listed in the table of contents are fairly stated in all material respects in relation to the basic financial statements taken as a whole. The statistical section has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

IL NFP Audit & Tax, LLP

Chicago, Illinois

June 26, 2020

SANDWICH PARK DISTRICT MANAGEMENT’S DISCUSSION AND ANALYSIS

The management of the Sandwich Park District (the “District”) offers the readers of our financial statements the following narrative discussion and analysis of our financial activities for the fiscal year ending April 30, 2020.

Using the Financial Section of the Annual Report

The Annual Financial Report (AFR) presents two kinds of statements, each with a different view of the District. The focus of the financial statements is on both the District as a whole (government-wide) and on the major individual funds of the District. Both perspectives allow the users of the financial statements to address relevant questions. Additionally, this reporting broadens the basis for comparison (i.e. comparing different years, governments, etc.), and enhances the District’s accountability.

Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the District’s finances, in a manner similar to private-sector business. The government-wide financial statements include the Statement of Net Position and the Statement of Activities.

The Statement of Net Position presents information on the assets and deferred outflows and liabilities and deferred inflows, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The Statement of Activities presents information showing how the District’s net position changed during the most recent fiscal year. It is focused on both the gross and net cost of various programs and activities, which are supported by the District’s general taxes and other sources. This is intended to simplify and summarize the user’s ability to analyze the cost of the District’s governmental activities.

Fund Financial Statements

Traditional users of governmental financial statements will find the Fund Financial Statements presentation more familiar. The focus of the Fund Financial Statements is on Major Funds, rather than fund types.

Governmental Funds.

The Governmental Funds presentation is designed to show the sources and uses of liquid resources. This is the manner in which the budget is typically developed. Governmental funds provide a current resources (short-term) view, which help to determine whether there are more or fewer current financial resources available to spend for District operations.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the District’s near-term financing decisions. Both the governmental funds Balance Sheet and the governmental funds Statement of Revenues, Expenditures, and Changes in Fund Balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The District maintains 11 individual governmental funds. The General, Recreation, Special Recreation and Debt Service funds are all considered to be “major” funds. Data from the other 7 governmental funds are combined into a single, aggregate presentation. Individual fund data for each of these non-major governmental funds is provided in the form of combining statements elsewhere in this report.

Financial Analysis of the District as a Whole

Statement of Net Position: The District’s net position as of April 30, 2020 was \$1,788,934 which represents an increase of \$6,474 from the prior year. The following schedule presents the condensed Statement of Net Position as of April 30, 2020 and 2019:

SANDWICH PARK DISTRICT
Statement of Net Position
For the Year Ending April 30

	2020	2019
Current and Other Assets	838,342	847,472
Capital Assets	1,950,557	2,000,824
Total Assets	2,788,899	2,848,296
Deferred Outflows	101,131	95,650
Current and Other Liabilities	56,874	33,952
Long-Term Liabilities	290,243	468,890
Total Liabilities	347,117	502,842
Deferred Inflows	753,979	658,644
Net Assets		
Net Invested in Capital Assets	1,844,307	1,858,676
Restricted Amounts	142,496	138,581
Unrestricted Net Assets	(197,869)	(214,797)
Total Net Assets	\$ 1,788,934	\$ 1,782,460

The two largest components of Current Assets are Cash and Property Taxes Receivable. Cash amounts to \$180,758. Property Taxes Receivable amounts to \$635,330, which represents the amount of taxes that were levied during the year but were not due before the end of the fiscal year. The entire receivable is offset by a deferred inflow of resources for this unavailable revenue.

The District’s Capital Assets consist of \$635,349 in non-depreciable assets (land and construction in progress) and \$1,315,208 of depreciable assets (land improvements, buildings, and machinery and equipment).

The District’s Restricted Net Position is restricted primarily for debt service, insurance payments and other employee benefits. The District’s Unrestricted Net Position, the portion of net position that can be used to finance daily operations, is (\$197,869) at the end of the year.

Statement of Activities: The following schedule presents a summary of revenues, expenses and change in net position for the year ended April 30, 2020:

SANDWICH PARK DISTRICT
Statement of Activities
For the Year Ending April 30

Revenues	<u>2020</u>	<u>2019</u>
Program Revenues		
Charges for Services	\$ 147,278	\$ 199,516
Operating Grants & Contributions	13,459	5,000
General Revenues		
Property Taxes	615,081	598,653
Replacement Taxes	13,316	10,114
Interest Income	1,374	904
Miscellaneous	5,201	14,793
Total Revenue	<u>\$ 795,709</u>	<u>\$ 828,980</u>
Expenses		
Governmental Activities		
Recreation	784,652	758,328
Interest on Long-Term Debt	4,583	7,789
Total Expense	<u>789,235</u>	<u>766,117</u>
Increase in Net Assets	\$ 6,474	\$ 62,863
Net Assets - Beginning of Year	<u>1,782,460</u>	<u>1,719,597</u>
Net Assets - April 30, 2017	<u>\$ 1,788,934</u>	<u>\$ 1,782,460</u>

For the fiscal year ending April 30, 2020, revenues totaled \$795,709. The District's largest source of revenue came from Property Taxes and Personal Property Replacement Taxes which accounted for \$628,397, or 78% of the District's total revenue.

The major revenue component in the Charges for Services revenue category comes from approximately \$147,278 in recreation program revenue in the Recreational Fund.

Expenses:

For the fiscal year ending April 30, 2020, total expenses were \$789,235. The largest component of this was in the Culture and Recreational function and included all expenses (i.e. payroll, materials and supplies, contractual services, etc.) related to the programming of our many activities and events offered to our residents. Also, included in this is the facility operation and maintenance expenses related to our office building. Finally, this includes all expenses related to the maintenance of our 8 parks and 33-acre conservation area, as well as all administrative expenses.

General Fund Budgetary Highlights

As of April 30, 2020, the Governmental Funds had a combined fund balance of \$147,209. The following schedule shows the actual revenues and expenditures of the General Fund in comparison to the original/final budget:

General Fund Budgetary Highlights
For the Fiscal Year Ended April 30, 2020

	<u>Original/Final Budget</u>	<u>Actual</u>
Revenues and Transfers	\$ 187,090	\$ 210,165
Expenditures and Transfers	<u>186,590</u>	<u>206,410</u>
	<u>\$ 500</u>	<u>\$ 3,755</u>

Capital Assets

Capital assets as of April 30, 2020 were \$1,950,557, consisting of \$635,349 in land and \$1,315,208, net of depreciation, in land improvements, park projects, buildings, and vehicles and equipment. For more information on capital assets, see note 4 to the financial statements.

Long-Term Debt

As of April 30, 2020, the District had a total of \$106,250 debt outstanding in the form of general obligation bonds. For further information on long term debt, see note 5 to the financial statements.

Economic Factors

Although the national and local economies have been weak over the last few years, the Sandwich Park District is positioned well with a growing property tax base, which receives significant support from new development in the area. The District's Equalized Assessed Valuation (EAV) for 2019 was 177,567,495, which represents an increase of 9.3% from 2018.

Requests for Information

This financial report is intended to provide our residents, investors, creditors and other interested parties with an overview of the finances of Sandwich Park District and to demonstrate the District's accountability for the financial resources it receives. Questions concerning any information contained in this report may be directed to the Sandwich Park District, 1001 N. Latham Street, Sandwich, IL 60548.

**Sandwich Park District
Statement of Net Position
April 30, 2020**

	Governmental Activities
Assets	
Cash	\$ 180,758
Receivables	
Property Taxes	635,330
Prepaid Expenses	22,254
Capital Assets	
Capital Assets Not Being Depreciated	635,349
Other Capital Assets, Net of Depreciation	1,315,208
Total Capital Assets	1,950,557
Total Assets	2,788,899
Deferred Outflows	
Deferred Items - IMRF	101,131
Total Deferred Outflows	101,131
Liabilities	
Accounts Payable	15,628
Accrued Payroll	6,462
Accrued Interest	1,071
Unearned Program Revenue	33,713
Long-term Liabilities	
Due Within One Year	
Bonds Payable	106,250
Compensated Absences	7,369
Due in More than One Year	
Net Pension Liability - IMRF	176,624
Total Liabilities	347,117
Deferred Inflows	
Deferred Property Taxes	635,330
Deferred Items - IMRF	118,649
Total Deferred Inflows	753,979
Net Position	
Net Investment in Capital Assets	1,844,307
Restricted for:	
Special Recreation	48,225
Debt Service	1,069
Paving and Lighting	4,681
Audit	2,018
Liability Insurance	30,998
Social Security	11,872
Unemployment and Workers' Compensation	31,459
IMRF	12,174
Unrestricted	(197,869)
Total Net Position	\$ 1,788,934

See Accompanying Notes to the Financial Statements

**Sandwich Park District
Statement of Activities
For the Year Ended April 30, 2020**

Functions/Programs	Expenses	Program Revenue		Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Governmental Activities
Governmental Activities				
Culture and Recreation	\$ 784,652	\$ 147,278	\$ 13,459	\$ (623,915)
Interest on Long-Term Debt	4,583	0	0	(4,583)
Total Governmental Activities	\$ 789,235	\$ 147,278	\$ 13,459	(628,498)
General Revenues				
Taxes				
Property Taxes				615,081
Replacement Taxes				13,316
Investment Income				1,374
Miscellaneous				5,201
Total General Revenues				634,972
Change in Net Position				
Net Position,				
Beginning of Year				
				1,782,460
End of Year				
				\$ 1,788,934

See Accompanying Notes to the Financial Statements

**Sandwich Park District
Balance Sheet
Governmental Funds
April 30, 2020**

	General	Recreation	Special Recreation	Debt Service	Other Governmental Funds	Total
Assets						
Cash	\$ 15,980	\$ 441	\$ 52,704	\$ 1,069	\$ 110,564	\$ 180,758
Receivables						
Property Taxes	186,943	140,519	65,199	110,116	132,553	635,330
Prepaid Expenditures	0	0	0	0	22,254	22,254
Total Assets	202,923	140,960	117,903	111,185	265,371	838,342
Total Deferred Outflows	0	0	0	0	0	0
Total Assets and Deferred Outflows	202,923	140,960	117,903	111,185	265,371	838,342
Liabilities						
Accounts Payable	3,817	5,030	4,479	0	2,302	15,628
Accrued Payroll	2,264	4,198	0	0	0	6,462
Unearned Program Revenue	0	33,713	0	0	0	33,713
Total Liabilities	6,081	42,941	4,479	0	2,302	55,803
Deferred Inflows						
Deferred Property Taxes	186,943	140,519	65,199	110,116	132,553	635,330
Total Deferred Inflows	186,943	140,519	65,199	110,116	132,553	635,330
Fund Balance (Deficit)						
Non-Spendable	0	0	0	0	22,254	22,254
Restricted	0	0	48,225	1,069	93,202	142,496
Assigned	0	0	0	0	15,060	15,060
Unassigned	9,899	(42,500)	0	0	0	(32,601)
Total Fund Balance (Deficit)	9,899	(42,500)	48,225	1,069	130,516	147,209
Total Liabilities, Deferred Inflows and Fund Balance (Deficit)	\$ 202,923	\$ 140,960	\$ 117,903	\$ 111,185	\$ 265,371	\$ 838,342

See Accompanying Notes to the Financial Statements

Sandwich Park District
Reconciliation of Fund Balances of the Governmental Funds to the Governmental Activities
in the Statement of Net Position
April 30, 2020

Reconciliation of the Balance Sheet - Governmental Funds to the Statement of Net Position:

Amounts reported in the Statement of Net Position are different because:

Fund Balance - Balance Sheet of Governmental Funds	147,209
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Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	1,950,557
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Other long-term assets are not available to pay for current-period expenditures and, therefore, are reported as unavailable revenue in the funds:

Deferred items related to changes in pension assumptions and differences between expected and actual pension plan experience:

Deferred Outflows - IMRF	101,131
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Long-term liabilities, including notes and capital leases payable, are not due and payable in the current period and, therefore, are not reported in the funds:

Accrued Interest	(1,071)
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Bonds Payable	(106,250)
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Compensated Absences	(7,369)
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Net Pension Liability - IMRF	(176,624)
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Deferred items related to difference between projected and actual earnings on pension plan investments and difference between expected and actual pension plan experience:

Deferred Inflows - IMRF	(118,649)
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Net Position of Governmental Activities

	\$ 1,788,934
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Sandwich Park District
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Year Ended April 30, 2020

	General	Recreation	Special Recreation	Debt Service	Other Governmental Funds	Total
Revenues						
Property Taxes	\$ 183,031	\$ 133,254	\$ 56,643	\$ 112,281	\$ 129,872	615,081
Replacement Taxes	13,316	0	0	0	0	13,316
Investment Income	264	31	283	0	796	1,374
Grants	459	13,000	0	0	0	13,459
Charges for Services	11,830	135,448	0	0	0	147,278
Miscellaneous	1,265	1,294	0	0	2,642	5,201
Total Revenues	210,165	283,027	56,926	112,281	133,310	795,709
Expenditures						
Current						
Administration	85,670	49,989	0	0	92,070	227,729
Building and Grounds	106,493	37,993	0	0	0	144,486
Programs	13,160	225,985	28,322	0	0	267,467
Debt Service						
Principal	0	0	0	106,250	0	106,250
Interest	0	0	0	5,647	0	5,647
Capital Outlay	1,087	3,148	30,174	0	59,177	93,586
Total Expenditures	206,410	317,115	58,496	111,897	151,247	845,165
Excess (Deficiency) of Revenues over Expenditures	3,755	(34,088)	(1,570)	384	(17,937)	(49,456)
Other Financing Sources (Uses)						
Transfer In	0	20,000	0	0	0	20,000
Transfer Out	(10,000)	0	0	0	(10,000)	(20,000)
Total Other Financing Sources (Uses)	(10,000)	20,000	0	0	(10,000)	0
Net Change in Fund Balance	(6,245)	(14,088)	(1,570)	384	(27,937)	(49,456)
Fund Balance (Deficit),						
Beginning of Year	16,144	(28,412)	49,795	685	158,453	196,665
End of Year	\$ 9,899	\$ (42,500)	\$ 48,225	\$ 1,069	\$ 130,516	\$ 147,209

See Accompanying Notes to the Financial Statements

Sandwich Park District
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances
of the Governmental Funds to the Governmental Activities in the Statement of Activities
For the Year Ended April 30, 2020

Net Change in Fund Balances - Total Governmental Funds	\$ (49,456)
Amounts reported for governmental activities in the Statement of Activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense:	
Capital outlays	43,095
Depreciation expense	(93,362)
Governmental funds report debt payments as expenditures and debt issuances as revenue. However, in the statement of activities, debt payments and debt issuances are not reported as expenditures and revenue, respectively.	
Principal Payments of Bonds Payable	106,250
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds:	
Change in the following deferred items related to pension investment experience, changes in pension assumptions, and difference between expected and actual pension plan experience:	
Deferred Outflows - IMRF	5,481
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds:	
Change in Accrued Interest	1,064
Change in Compensated Absences	748
Change in Net Pension Liability - IMRF	71,649
Change in the following deferred items related to difference between expected and actual pension plan experience:	
Deferred Inflows - IMRF	(78,995)
Change in Net Position of Governmental Activities	<u><u>\$ 6,474</u></u>

Sandwich Park District
Notes to the Financial Statements
For the Year Ended April 30, 2020

1. Summary of Significant Accounting Policies

The District is incorporated in Sandwich, Illinois. The District provides a variety of recreational facilities, recreational programs, park management, capital development, and general administration to its residents. The District operates under the commissioner-director form of government.

The financial statements of Sandwich Park District (the "District"), have been prepared in conformity with Generally Accepted Accounting Principles as applied to local governments. The Governmental Accounting Standards Board is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the District's accounting policies are described below:

Financial Reporting Entity

The accompanying financial statements present the District's primary government and any component units over which the District exercises significant influence. Significant influence or accountability is based primarily on operational or financial relationships with the District (as distinct from legal relationships). Management has considered all potential component units and has determined that there are no entities outside of the primary government that should be blended into or discretely presented with the District's financial statements.

Government-Wide Financial Statements

The government-wide financial statements include the statement of net position and the statement of activities. Government-wide statements report information on all of the activities of the District as a whole (except for fiduciary activities) and distinguish between the governmental and business-type activities of the District. Governmental activities, which are normally supported by taxes and governmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments in lieu of taxes where the amounts are reasonably equivalent in value to the interfund services provided and other charges between the government's water and sewer function and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported as general revenues.

Sandwich Park District
Notes to the Financial Statements (Continued)
For the Year Ended April 30, 2020

1. Summary of Significant Accounting Policies (Continued)

Fund Financial Statements

Separate fund financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. Non-major funds include non-major Special Revenue funds and non-major Capital Projects funds. The combined amounts for these funds are reflected in a single column titled "Other Governmental Funds" in the fund Balance Sheet and Statement of Revenues, Expenditures, and Changes in Fund Balances. Detailed statements for non-major funds are presented with Combining and Individual Fund Statements and Schedules in the supplemental schedules of the financial statements.

Funds are organized as major funds or non-major funds within the governmental statements. An emphasis is placed on major funds within the governmental category. A fund is considered major if it is the primary operating fund of the entity or meets the following criteria:

Total assets and deferred outflows, liabilities and deferred inflows, revenues or expenditures and expenses of the individual governmental fund or enterprise fund are at least ten percent of the corresponding total for all funds of that category or type and;

Total assets and deferred outflows, liabilities and deferred inflows, revenues or expenditures and expenses of the individual governmental or enterprise fund are at least five percent of the corresponding total for all governmental and enterprise funds combined.

Measurement Focus and Basis of Accounting

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements when applicable. Revenues are recognized when earned and expenses are recognized when a liability is incurred, regardless of the timing of the related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental funds are those which governmental functions of the District finance. The acquisition, use, and balances of the District's expendable resources and the related liabilities are accounted for through governmental funds. Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government does *not* consider revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recognized when a liability is incurred, as under accrual accounting. However, debt service expenditures as well as expenditures related to compensated absences, claims, and judgments are reported only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt are reported as other financing sources.

Sandwich Park District
Notes to the Financial Statements (Continued)
For the Year Ended April 30, 2020

1. Summary of Significant Accounting Policies (Continued)

Measurement Focus and Basis of Accounting (Continued)

Property taxes, sales taxes, franchise taxes, licenses, charges for service, amounts due from other governments, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period if applicable. Charges for sales and services and miscellaneous revenues are generally recorded as revenue when received in cash because they are generally not measurable until actually received.

Basis of Presentation

The accounts of the District are organized and operated on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts. The various funds are summarized by type within the financial statements.

The District reports the following major governmental funds:

The *General Fund* is the primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. Expenditures from this fund provide basic District services, such as such as finance and data processing, personnel, and general administration of the District. Revenue sources include taxes, which include property taxes, replacement taxes, interest income and other income.

The *Recreation Fund*, a special revenue fund, which accounts for recreation operations. Financing is provided by a specific annual property tax levy to the extent user charges are not sufficient to provide such financing.

The *Special Recreation Fund*, a special revenue fund, which accounts for activity related to special recreation. Financing is provided by a specific annual property tax levy.

The *Debt Service Fund*, a special revenue fund, which accounts for activity related to the District's long-term debt. Financing is provided by a specific annual property tax levy.

The District reports the following non-major governmental funds:

Non-major Special Revenue Funds: These funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specific purpose other than debt service or capital projects. The District reports the *Paving and Lighting Fund*, *Audit Fund*, *Liability Insurance Fund*, *Social Security Fund*, *Unemployment and Workers' Compensation Fund* and *IMRF Fund* as non-major special revenue funds.

Non-major Capital Projects Funds: These funds are used to account for and report the proceeds of specific revenue sources, typically bond proceeds, that are assigned for capital expenditures. The District reports the *Capital Projects Fund* as a non-major capital projects fund.

Sandwich Park District
Notes to the Financial Statements (Continued)
For the Year Ended April 30, 2020

1. Summary of Significant Accounting Policies (Continued)

Basis of Presentation (Continued)

Fiduciary fund level financial statements are custodial in nature and are merely clearing accounts for assets held by the District as an agent for individuals, private organization, or other governments. Fiduciary funds are excluded from government-wide financial statements. The District reports no fiduciary funds.

Proprietary fund level financial statements are used to account for activities, which are similar to those found in the private-sector. The measurement focus is upon determination of net income, financial position, and cash flows. The District reports no proprietary funds.

When applicable, on the proprietary fund financial statements, operating revenues are those that flow directly from the operations of the activity, i.e., charges to customers or users who purchase or use the goods or services of that activity. Operating expenses are those that are incurred to provide those goods or services. Non-operating revenues and expenses are items such as investment income and interest expense that are not a result of the direct operations of the activity. When applicable, private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board.

Cash and Investments

For purpose of the Statement of Net Position, the District's cash and cash equivalents are considered to be cash on hand, demand deposits, and cash with fiscal agent. Investments are reported at fair value. Short-term investments are reported at cost, which approximates fair value. Securities traded on national exchanges are valued at the last reported sales price. Investments that do not have any established market, if any, are reported at estimated fair value.

Pooled Cash

Cash resources of the individual governmental fund types are combined to form a pool of cash and, when applicable, investments. At April 30, 2020, the District's cash was deposited in demand accounts and money market savings accounts.

Interfund Activity

During the course of normal operations, the District has transactions between funds, including expenditures and transfers of resources to provide services and construct assets. Legally authorized transfers are treated as transfers and are included in the results of operations of Governmental Funds and, when applicable, Proprietary Funds. Transactions between funds that are representative of cash overdrafts from pooled cash and investing are reported as interfund receivables or payables. Short-term amounts owed between funds are classified as "Due to/from other funds".

Sandwich Park District
Notes to the Financial Statements (Continued)
For the Year Ended April 30, 2020

1. Summary of Significant Accounting Policies (Continued)

Receivables

Receivables consist of all revenues earned at year-end that are not yet received as of April 30, 2020. Major receivable balances for governmental activities include property taxes. The District carries its receivables at cost less an allowance for doubtful accounts. On a periodic basis, the District evaluates its receivables and establishes the amount of its allowance for doubtful accounts based on a history of past write-offs and collections. The allowance for doubtful accounts amounts to \$0 for property taxes receivable.

Prepaid Items and Prepaid Expenditures

Payments made to vendors for services that will benefit periods beyond April 30, 2020 are recorded as prepaid items/expenditures using the consumption method of recognition.

Inventory

Inventory is valued at cost which approximates the lower of cost or net realizable value using the first-in/first-out (FIFO) method. The District reports no inventory as of April 30, 2020.

Deferred Revenue/Unearned Revenue

When applicable, the District reports unearned revenues on its Statement of Net Position and deferred revenues on its Governmental Funds Balance Sheet. For governmental fund financial statements, deferred revenues occur when a potential revenue does not meet both the “measurable” and “available” criteria for recognition in the current period or when resources are received by the District before it has a legal claim to them. In subsequent periods, when both revenue recognition criteria are met, or when the District has a legal claim to the resources, the liability for deferred revenue is removed from the Governmental Funds Balance Sheet and revenue is recognized accordingly.

Compensated Absences

Accumulated vacation, that is expected to be liquidated with expendable available financial resources, is reported as an expenditure and a fund liability of the governmental fund that will pay it. Accumulated vacation of proprietary funds, when applicable, is recorded as an expense and liability of those funds as the benefits accrue to employees. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations or retirements. The General Fund and Recreation Fund are used to liquidate the compensated absences liability.

Full-time District employees are entitled to paid vacation time in varying amounts based on years of service. Unused vacation time is payable upon resignation or retirement. The District’s compensated absences liability at April 30, 2020 comprises of accumulated vacation amounting to \$7,369.

**Sandwich Park District
Notes to the Financial Statements (Continued)
For the Year Ended April 30, 2020**

1. Summary of Significant Accounting Policies (Continued)

Capital Assets

Capital assets, which include land, buildings and improvements, equipment, and when applicable, infrastructure assets (e.g., roads and bridges), are reported in the applicable government or business-type activities columns in the government-wide statements. Capital assets are defined as assets with a cost of \$5,000 or more. Capital assets are recorded at historical cost if purchased or constructed, or at estimated historical cost if actual historical cost is not available. Donated capital assets, donated works of art and similar items, and capital assets received in a service arrangement are reported at acquisition value rather than fair value. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset's life are not capitalized.

All reported capital assets are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation on all assets is computed using the straight-line method over the following estimated lives:

Land Improvements	7 - 25 Years
Park Projects	15 - 20 Years
Buildings	15 - 20 Years
Vehicles and Equipment	3 - 7 Years

GASB Statement 34 requires the reporting and depreciation of the new infrastructure expenditures effective with the beginning of the implementation year.

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position includes a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to a future period(s) and will not be recognized as an outflow of resources, or expenses/expenditures, until then. The District has deferred changes in proportion dealing with pensions and contributions made after the measurement date, and where applicable, deferred charges on refunding debt. These represent a consumption of net position that applies to future periods and is not recognized as an outflow of resources until then.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period(s) and will not be recognized as an inflow of resources, or revenues, until that time. A deferred inflow of resources dealing with pension is reported for the differences between expected and actual experience, the net difference between projected and actual earnings on pension investments, and changes of assumptions.

Sandwich Park District
Notes to the Financial Statements (Continued)
For the Year Ended April 30, 2020

1. Summary of Significant Accounting Policies (Continued)

Long-Term Liabilities

Long-term debt is recognized as a liability of a governmental fund when due. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. Long-term liabilities expected to be financed from proprietary fund operations, when applicable, are accounted for in those funds.

Fund Balances

In the fund financial statements, governmental funds report aggregate amounts for five classifications of fund balances based on the constraints imposed on the use of these resources.

Non-spendable fund balance - The non-spendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form - prepaid items or inventories; or (b) legally or contractually required to be maintained intact. The spendable portion of the fund balance comprises the remaining four classifications: restricted, committed, assigned, and unassigned.

Restricted fund balance - This classification reflects the constraints imposed on resources either (a) externally by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed fund balance - Amounts can only be used for specific purposes pursuant to constraints imposed by ordinances of the District Board of Commissioners - the government's highest level of decision-making authority. These committed amounts cannot be used for any other purpose unless the District Board of Commissioners removes the specified use by ordinance. This classification also includes contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

Assigned fund balance - This classification reflects assets constrained by the expressed written intent of the District Board of Commissioners for ambulance services, capital equipment and/or capital projects.

Unassigned fund balance - This fund balance is the residual classification for the General Fund. It is also used to report negative fund balances in other governmental funds. When both restricted and unrestricted resources are available for use, it is the District's policy to use externally restricted resources first, then unrestricted resources - committed, assigned, and unassigned - in order as needed. The District does not have a stabilization policy established.

The District's flow of funds assumption prescribes that the funds with the highest level of constraint are expended first. If restricted or unrestricted funds are available for spending, the restricted funds are spent first. If different levels of unrestricted funds are available for spending, the District considers committed funds to be expended first followed by assigned and, lastly unassigned funds.

Sandwich Park District
Notes to the Financial Statements (Continued)
For the Year Ended April 30, 2020

1. Summary of Significant Accounting Policies (Continued)

Net Position Classifications

In the government-wide financial statements, equity is shown as net position and classified into three components:

Net investment in capital assets - These amounts consist of capital assets net of accumulated depreciation and reduced by the outstanding balances of any bonds, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. Net investment in capital assets excludes unspent bond or other debt proceeds.

Restricted net position - These amounts consist of net position with constraints placed on its use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation. It is the District's policy to consider restricted net position to have been depleted before unrestricted net position is applied.

Unrestricted net position - These amounts consist of all other net position that does not meet the definition of "restricted" or "net investment in capital assets".

Budgets

The Board of Commissioners follows these procedures in establishing the budget:

1. The Executive Director and budget committee prepare a proposed operating budget which is submitted to the Board of Commissioners for their approval. The budget document is made available for public inspection for at least 30 days prior to Board action.
2. The Board of Commissioners is required to hold at least one public hearing prior to passage of the annual Budget and Appropriation Ordinance. The budget is an estimate of actual expenditures and the appropriation represents the legal spending limit.
3. The Budget and Appropriation Ordinance must be enacted into law prior to the end of the first quarter of the fiscal year (July 31).
4. The Board of Commissioners has the power to: Amend the Budget and Appropriation Ordinance in the same manner as its enactment, transfer between line items of any fund an amount not exceeding in the aggregate the total amount appropriated for that fund, and transfer any appropriation item it anticipates being unexpended to any other appropriation item.
5. Expenditures legally may not exceed the total appropriations at the fund level. All unspent budgetary amounts lapse at year-end. The budget information in the financial statements includes adjustments made during the year.

The budget is prepared for all funds on the same basis as the basic financial statements and is consistent with GAAP. The budget is derived from the annual Budget and Appropriation Ordinance of the District. All budgetary funds are controlled by an integrated budgetary accounting system in accordance, with various legal requirements, which govern the District.

Sandwich Park District
Notes to the Financial Statements (Continued)
For the Year Ended April 30, 2020

1. Summary of Significant Accounting Policies (Continued)

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Property Taxes

Property taxes become an enforceable lien on property as of January 1. Taxes are levied each year and are payable in two installments, due in June and September of the following year. DeKalb County and Kendall County bill and collect all property taxes and remit them to the District. The District recognizes property taxes in the year in which they attach as an enforceable lien and are available.

2. Deposits

Deposits

At April 30, 2020, the carrying amount of the District's demand deposits in financial institutions was \$180,758 and the bank balance is \$232,562.

Custodial Credit Risk - Deposits

In case of cash deposits, this is the risk that in the event of a bank failure, the District's deposits may not be returned to it. At April 30, 2020, the District had no bank deposits which were not insured or covered by collateral.

3. Investments

Policies for Investments

It is the policy of the District to invest public funds in a manner to conform to all state and local statutes governing the investment of public funds; ensure prudent money management; provide for daily cash flow requirements; and meet the objectives, in priority order, of safety, liquidity, return on investment and public trust. The District's general credit risk policy is to apply the prudent person rule: Investments shall be made with the exercise of judgment and care, under circumstances then prevailing, which individuals of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital, as well as the probable income to be derived.

Sandwich Park District
Notes to the Financial Statements (Continued)
For the Year Ended April 30, 2020

3. Investments (Continued)

Policies for Investments (Continued)

The District's investment policy permits the District to invest in: bonds, notes, certificates of indebtedness, treasury bills or other securities which are guaranteed by the full faith and credit of the United States of America as to principal and interest, bonds, notes debentures or similar obligations of the agencies of the United States of America; interest-bearing savings accounts, certificates of deposit, time deposits or other investment constituting direct obligations of a bank as defined by the Illinois Banking Act; short-term obligations (maturing within 180 days of dates of purchase) of corporations with assets exceeding \$500 million (such obligations must be rated at the time of purchase as AAA by at least two standard rating services); money market mutual funds registered under the Investment Company Act of 1940 which invest only in bonds, notes, certificates of indebtedness, treasury bills and other securities which are guaranteed by the full faith and credit of the United States of America as to principal and interest and agrees to repurchase such obligations; state and local government obligations; Illinois Park District Liquid Asset Fund or a fund managed, operated and administered by a bank and other securities as allowed by the Illinois Public Funds Investment Act. Investments in Illinois Park District Liquid Asset Fund (IPDLAF) are valued at IPDLAF's share price, the price for which the investment could be sold. The District reports no investments as of April 30, 2020.

4. Capital Assets

Capital asset activity for the year ended April 30, 2020, consisted of the following:

	Balance April 30, 2019	Additions	Retirements	Balance April 30, 2020
<u>Governmental Activities</u>				
Assets Not Subject to Depreciation				
Land	\$ 635,349	\$ 0	\$ 0	\$ 635,349
Assets Subject to Depreciation				
Land Improvements	474,969	0	0	474,969
Park Projects	1,733,757	43,095	0	1,776,852
Buildings	337,403	0	0	337,403
Vehicles and Equipment	246,246	0	0	246,246
Subtotal	3,427,724	43,095	0	3,470,819
Less - Accumulated Depreciation				
Land Improvements	(401,359)	(5,696)	0	(407,055)
Park Projects	(645,258)	(63,157)	0	(708,415)
Buildings	(187,054)	(7,087)	0	(194,141)
Vehicles and Equipment	(193,229)	(17,422)	0	(210,651)
Subtotal	(1,426,900)	(93,362)	0	(1,520,262)
Net Capital Assets	\$ 2,000,824	\$ (50,267)	\$ 0	\$ 1,950,557

Depreciation expense was charged to the functions/programs of the primary government as follows:

Governmental Activities – Culture and Recreation \$ 93,362

Sandwich Park District
Notes to the Financial Statements (Continued)
For the Year Ended April 30, 2020

5. Long-term Liabilities

The District enters into debt transactions to finance additions of machinery and equipment and major construction, improvements or land acquisitions. The following debt commitments exist as of April 30, 2020:

	Balance April 30, 2019	Additions	Retirements	Balance April 30, 2020	Amount Due Within One Year	Debt Retired By Fund
General Obligation Bonds						
Series 2016 - \$425,000	\$ 212,500	\$ 0	\$ (106,250)	\$ 106,250	\$ 106,250	Debt Service
Subtotal General Obligation Bonds	<u>212,500</u>	<u>0</u>	<u>(106,250)</u>	<u>106,250</u>	<u>\$ 106,250</u>	

General Obligation Bonds

General Obligation Bond, Series 2016 - \$425,000 original principal; dated December 15, 2016; due in annual installments through December 15, 2020; interest payable semi-annually on July 15th and December 15th at a rate of 2.65%.

The District's future minimum debt payments are as follows:

General Obligation Bonds			
Fiscal Year(s)	Principal	Interest	Total
April 30, 2021	\$ 106,250	\$ 2,563	\$ 108,813
	<u>\$ 106,250</u>	<u>\$ 2,563</u>	<u>\$ 108,813</u>

Other long-term liabilities activity is as follows:

	Balance April 30 2019	Additions and Other Changes	Retirements	Balance April 30 2020	Amount Due Within One Year	Debt Retired By Fund
Other Long-term Liabilities						
Compensated Absences	\$ 8,117	\$ 7,369	\$ (8,117)	\$ 7,369	\$ 7,369	General/Recreation
Net Pension Liability						
IMRF	<u>248,273</u>	<u>(24,500)</u>	<u>(47,149)</u>	<u>176,624</u>	<u>0</u>	General/Recreation
	<u>\$ 256,390</u>	<u>\$ (17,131)</u>	<u>\$ (55,266)</u>	<u>\$ 183,993</u>	<u>\$ 7,369</u>	

6. Compliance and Accountability

At April 30, 2020, the District's following funds had deficit fund balances:

Fund	Deficit
Recreation	\$ (42,500)

**Sandwich Park District
Notes to the Financial Statements (Continued)
For the Year Ended April 30, 2020**

6. Compliance and Accountability (Continued)

The following funds of the District had excesses of actual expenditures over legally enacted budgeted amounts for the year ended April 30, 2020:

Fund	Budget	Actual	Variance
General	\$ 186,590	\$ 206,410	\$ (19,820)
Special Recreation	48,000	58,496	(10,496)
Paving and Lighting	1,800	3,687	(1,887)
Audit	5,700	6,000	(300)

7. Interfund Transactions

In general, transfers are used to (1) move revenues from the fund that collects the money to the fund that expends the money, (2) move receipts restricted or earmarked for debt service from the funds collecting the receipts to the debt service fund as debt service payments become due, and (3) use unrestricted revenues collected in a fund to provide operating advances to other funds in accordance with budgetary authorizations.

At April 30, 2020, no interfund receivables and payables exist.

During the year ended April 30, 2020, the following transfers occurred:

Fund	Transfer from Other Funds	Transfer to Other Funds
General	\$ 0	\$ 10,000
Recreation	20,000	0
Paving and Lighting	0	10,000
	<u>\$ 20,000</u>	<u>\$ 20,000</u>

8. Risk Management

Illinois Parks Association Risk Service

During the year ended April 30, 1993, the District joined the Illinois Parks Association Risk Service (“IPARKS”), a local government risk management pool, to provide coverage for public officials, general automobile, property and machinery liabilities. The District pays premiums to IPARKS for this coverage. If, during any claim year, the assets of IPARKS are insufficient to pay claims for that year, then each member would be assessed an additional contribution to cover claims. At April 30, 2020, the District was not aware of any additional contributions that may be assessed. The District also pays monthly premiums for third party indemnity health insurance for its employees. The District’s workers’ compensation coverage is through the Illinois Public Risk Fund.

Sandwich Park District
Notes to the Financial Statements (Continued)
For the Year Ended April 30, 2020

9. Joint Agreements

The District along with several other park districts have entered into a joint agreement to provide cooperative recreational programs and other activities for handicapped and impaired individuals. Each agency shares equally in the Kishwaukee Special Recreation Association (“KSRA”) and generally provides funding. Each member agency participating in KSRA selects one individual, usually from its own board or professional staff, to sit on the Board of Directors of KSRA. The Board of Directors adopts its own budget based on funds being contributed by its members and programs to be conducted and generally adopts the operating policies, invests funds and otherwise directs the operations of KSRA independent of its member agencies. Separate financial statements for KSRA are available from KSRA’s management.

10. Commitments and Contingencies

At April 30, 2020, the District had no material payable commitments and no contingencies with the exception of the general obligation bonds discussed in Note 5.

11. Evaluation of Subsequent Events

The District has evaluated subsequent events through June 26, 2020, the date which the financial statements were available to be issued. Subsequent to April 30, 2020, the District was forced to temporarily cancel or postpone its programs in accordance with the stay-at-home order and phased reopening implemented by the Governor of Illinois as a response to the COVID-19 pandemic. We cannot reasonably estimate the length or severity of this pandemic, or the extent to which the disruption from this pandemic may impact the District’s investments or operations.

12. Governmental Accounting Standards Board (GASB) Statements

Recently Implemented GASB Statements

GASB Statement No. 68, *Accounting and Financial Reporting for Pensions*, was issued June 2012 and is effective for the District with the fiscal year ending April 30, 2020.

GASB Statement No. 75, *Accounting and Financial Reporting for Post-employment Benefits Other than Pension*, was issued June 2015 and is effective for the District with the fiscal year ending April 30, 2020.

GASB Statement No. 84, *Fiduciary Activities*, was issued January 2017 and is effective for the District with the fiscal year ending April 30, 2020.

GASB Statement No. 88, *Certain Disclosure Related to Debt including Direct Borrowings and Direct Placements*, was issued April 2018 and is effective for the District with the fiscal year ending April 30, 2020.

GASB Statement No. 90, *Majority Equity Interest* – an Amendment of GASB Statements No. 14 and No. 61, was issued December 2018 and is effective for the District with the fiscal year ending April 30, 2020.

Sandwich Park District
Notes to the Financial Statements (Continued)
For the Year Ended April 30, 2020

12. Governmental Accounting Standards Board (GASB) Statements (Continued)

Upcoming GASB Statements

GASB Statement No. 87, *Leases*, was issued June 2017 and will be effective for the District with the fiscal year ending April 30, 2021.

GASB Statement No. 89, *Accounting for Interest Cost Incurred before the End of a Construction Period*, was issued June 2018 and will be effective for the District with the fiscal year ending April 30, 2021.

GASB Statement No. 91, *Conduit Debt Obligations*, was issued May 2019 and will be effective for the District with the fiscal year ending April 30, 2022.

GASB Statement No. 92, *Omnibus 2020*, was issued January 2020 and will be effective for the District with the fiscal year ending April 30, 2023.

The District management has not yet determined the effect these Statements will have on the District's financial statements.

13. Other Post-Employment Benefits

The District has evaluated its potential other postemployment benefits liability. The District does not provide health insurance coverage to its employees. Additionally, the District had no former employees for which the District was providing an explicit subsidy and no current employees with agreements for future explicit subsidies upon retirement. As a result, the District has determined that no material liability is required to be reported under GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. Therefore, the District has not recorded any postemployment benefit liability as of April 30, 2020.

14. Retirement Fund Commitments – Illinois Municipal Retirement Fund

Plan Description. The District's defined benefit pension plan for Regular employees provides retirement and disability benefits, post retirement increases, and death benefits to plan members and beneficiaries. The District plan is affiliated with the Illinois Municipal Retirement Fund (IMRF), an agent multiple-employer plan. Benefit provisions are established by statute and may only be changed by the General Assembly of the State of Illinois. IMRF issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained on-line at www.imrf.org. The plan's latest actuarial valuation is December 31, 2019.

Sandwich Park District
Notes to the Financial Statements (Continued)
For the Year Ended April 30, 2020

14. Retirement Fund Commitments – Illinois Municipal Retirement Fund (Continued)

Benefits Provided. IMRF has three benefit plans. The vast majority of IMRF members participate in the Regular Plan (RP). Counties could adopt the Elected County Official (ECO) plan for officials elected prior to August 8, 2011 (the ECO plan was closed to new participants after that date). All three IMRF benefit plans have two tiers. Employees hired before January 1, 2011, are eligible for Tier 1 benefits. Tier 1 employees are vested for pension benefits when they have at least eight years of qualifying service credit. Tier 1 employees who retire at age 55 (at reduced benefits) or after age 60 (at full benefits) with eight years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit, plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings. Final rate of earnings is the highest total earnings during any consecutive 48 months within the last 10 years of service, divided by 48.

Under Tier 1, the pension is increased by 3% of the original amount on January 1 every year after retirement. Employees hired on or after January 1, 2011, are eligible for Tier 2 benefits. For Tier 2 employees, pension benefits vest after ten years of service. Participating employees who retire at age 62 (at reduced benefits) or after age 67 (at full benefits) with ten years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit, plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings. Final rate of earnings is the highest total earnings during any 96 consecutive months within the last 10 years of service, divided by 96.

Under Tier 2, the pension is increased on January 1 every year after retirement, upon reaching age 67, by the lesser of 3% of the original pension amount, or 1/2 of the increase in the Consumer Price Index of the original pension amount.

Funding Policy. As set by statute, the District Regular plan members are required to contribute 4.50 percent of their annual covered salary. The statutes require employers to contribute the amount necessary, in addition to member contributions, to finance the retirement coverage of its own employees. The employer contribution rate from calendar year 2019 was 11.27 percent of annual covered payroll. The District also contributes for disability benefits, death benefits and supplemental retirement benefits, all of which are pooled at the IMRF level. Contribution rates for disability and death benefits are set by the IMRF Board of Commissioners, while the supplemental retirement benefits rate is set by statute.

Annual Pension Cost. The required contribution for the calendar year 2019 was \$29,452.

Sandwich Park District
Notes to the Financial Statements (Continued)
For the Year Ended April 30, 2020

14. Retirement Fund Commitments – Illinois Municipal Retirement Fund (Continued)

IMRF Pension Disclosures.

Actuarial Valuation Date	December 31, 2019
Measurement Date of the Net Pension Liability	December 31, 2019
Fiscal Year End	April 30, 2020
Membership	
Number of	
- Retirees and Beneficiaries	7
- Inactive, Non-Retired Members	8
- Active Members	8
- Total	<u>23</u>
Covered Valuation Payroll	<u>\$ 261,334</u>
Net Pension Liability	
Total Pension Liability/(Asset)	\$ 1,000,224
Plan Fiduciary Net Position	<u>823,600</u>
Net Pension Liability/(Asset)	<u>\$ 176,624</u>
Plan Fiduciary Net Position as a Percentage of Total Pension Liability	82.34%
Net Pension Liability as a Percentage of Covered Valuation Payroll	67.59%
Development of the Single Discount Rate as of December 31, 2019	
Long-Term Expected Rate of Investment Return	7.25%
Long-Term Municipal Bond Rate	2.75%
Last year December 31 in the 2020 to 2119 projection period for which projected benefit payments are fully funded	2119
Resulting Single Discount Rate based on the above development	7.25%
Single Discount Rate Calculated using December 31, 2018 Measurement Date	7.25%
Total Pension Expense/(Income)	<u>\$ 30,974</u>

Sandwich Park District
Notes to the Financial Statements (Continued)
For the Year Ended April 30, 2020

14. Retirement Fund Commitments – Illinois Municipal Retirement Fund (Continued)

IMRF Pension Disclosures (Continued).

Deferred Outflows and Deferred Inflows of Resources by Source
(to be recognized in Future Pension Expenses)

	Deferred Outflows of Resources	Deferred Inflows of Resources
1. Difference between expected and actual experience	\$ 19,797	\$ 15,040
2. Assumption Changes	15,270	11,096
3. Net Difference between projected and actual earnings on pension plan investments	57,538	92,513
4. Subtotal	92,605	118,649
5. Pension contributions made subsequent to the measurement date	8,526	0
6. Total	\$ 101,131	\$ 118,649

Deferred outflows and deferred inflows of resources will be recognized in future pension expense as follows:

Plan Year Ending December 31	Net Deferred Inflows (Outflows) of Resources
2020	\$ (6,190)
2021	(6,903)
2022	3,725
2023	(16,676)
2024	0
Thereafter	0
	\$ (26,044)

Sandwich Park District
Notes to the Financial Statements (Continued)
For the Year Ended April 30, 2020

14. Retirement Fund Commitments – Illinois Municipal Retirement Fund (Continued)

IMRF Pension Disclosures (Continued).

Asset Class	Portfolio Target Percentage	Long-Term Expected Real Rate of Return
Domestic Equity	37%	7.15%
International Equity	18%	7.25%
Fixed Income	28%	3.75%
Real Estate	9%	6.25%
Alternative Investments	7%	3.2% - 8.5%
Cash Equivalents	1%	2.50%
	100%	

The single discount rate is calculated in accordance with GASB Statement No. 68. GASB Statement No. 68 includes a specific requirement for the discount rate that is used for the purpose of the measurement of the Total Pension Liability. This rate considers the ability of the fund to meet benefit obligations in the future. To make this determination, employer contributions, employee contributions, benefit payments, expenses and investment returns are projected into the future. The Plan Net Position (assets) in future years can then be determined and compared to its obligation to make benefit payments in those years. As long as assets are projected to be on hand in a future year, the assumed valuation discount rate is used. In years where assets are not projected to be sufficient to meet benefit payments, the use of a “risk-free” rate is required, as described in the following paragraph. The single discount rate (SDR) is equivalent to applying these two rates to the benefits that are projected to be paid during the different time periods. The SDR reflects (1) the long-term expected rate of return on pension plan investments (during the period in which the fiduciary net position is projected to be sufficient to pay benefits) and (2) tax-exempt municipal bond rate based on an index of 20-year general obligation bonds with an average AA credit rating (which is published by the Federal Reserve) as of the measurement date (to the extent that the contributions for use with the long-term expected rate of return are not met). For the purpose of this valuation, the expected rate of return on pension plan investments is 7.25%; the municipal bond rate is 2.75%; and the resulting single discount rate is 7.25%.

Sensitivity of Net Pension Liability/(Asset) to the
Single Discount Rate Assumption

	1% Decrease 6.25%	Current Single Discount Rate Assumption 7.25%	1% Increase 8.25%
Total Pension Liability	\$ 1,132,271	\$ 1,000,224	\$ 892,404
Plan Fiduciary Net Position	823,600	823,600	823,600
Net Pension Liability/(Asset)	\$ 308,671	\$ 176,624	\$ 68,804

**Sandwich Park District
Notes to the Financial Statements (Continued)
For the Year Ended April 30, 2020**

14. Retirement Fund Commitments – Illinois Municipal Retirement Fund (Continued)

IMRF Pension Disclosures (Continued).

Summary of Actuarial Methods and Assumptions
Used in the Calculation of the Total Pension Liability

Methods and Assumptions Used to Determine Total Pension Liability:

Actuarial Cost Method	Entry-Age Normal
Asset Valuation Method	Market Value of Assets
Price Inflation	2.50%
Salary Increases	3.35% to 14.25%
Investment Rate of Return	7.50%
Retirement Age	Experience-based table of rates that are specific to the type of eligibility condition. Last updated for the 2017 valuation pursuant to an experience study of the period 2014 -2016.
Mortality	For non-disabled retirees, an IMRF specific mortality table was used with fully generational projection scale MP-2017 (base year 2015). the IMRF specific rates were developed from the RP-2014 Blue Collar Health Annuitant Mortality Table with adjustments to match current IMRF experience. For disabled retirees, an IMRF specific mortality table was used with fully generational projection scale MP-2017 (base year 2015). the IMRF specific rates were developed from the RP-2014 Disabled Retirees Mortality table applying the same adjustment that was applied for non-disabled lives. For active members, an IMRF specific mortality table was used with fully generational projection scale MP-2017 (base year 2015). The IMRF specific rates were developed from the RP-2014 Employee Mortality Table with adjustments to match current IMRF experience.

Other Information: There were no benefit changes during the year.

Sandwich Park District
Notes to the Financial Statements (Continued)
For the Year Ended April 30, 2020

14. Retirement Fund Commitments – Illinois Municipal Retirement Fund (Continued)

IMRF Pension Disclosures (Continued).

Schedule of Changes in Net Pension Liability and Related Ratios	
Current Period	
December 31, 2019 Measurement Date	
A. Total pension liability	
1. Service cost	\$ 26,251
2. Interest on the total pension liability	67,578
3. Changes of benefit terms	0
4. Difference between expected and actual experience of the total pension liability	10,987
5. Changes of assumptions	0
6. Benefit payments, including refunds of employee contributions	(47,149)
7. Net change in total pension liability	57,667
8. Total pension liability – beginning	942,557
9. Total pension liability – ending	<u>\$ 1,000,224</u>
B. Plan fiduciary net position	
1. Contributions – employer	\$ 29,452
2. Contributions – employee	11,760
3. Net investment income	133,558
4. Benefit payments, including refunds of employee contributions	(47,149)
5. Other (net transfer)	1,695
6. Net change in plan fiduciary net position	129,316
7. Plan fiduciary net position – beginning	694,284
8. Plan fiduciary net position – ending	<u>\$ 823,600</u>
C. Net pension liability/(asset)	<u>\$ 176,624</u>
D. Plan fiduciary net position as a percentage of the total pension liability	82.34%
E. Covered Valuation Payroll	\$ 261,334
F. Net pension liability as a percentage of covered valuation payroll	67.59%

**Sandwich Park District
IMRF Pension Disclosures
For the Year Ended April 30, 2020**

REQUIRED SUPPLEMENTARY INFORMATION

Multiyear Schedule of Contributions
Last 10 Fiscal Years (When Available)

Fiscal Year Ending	Actuarially Determined Contribution	Actual Contribution	Contribution Deficiency (Excess)	Covered Valuation Payroll	Actual Contribution as a % of Covered Valuation Payroll
4/30/2016	\$ 31,400	\$ 31,400	\$ 0	\$ 238,554	13.16%
4/30/2017	30,771	30,771	0	252,265	12.20%
4/30/2018	33,817	33,817	0	281,710	12.00%
4/30/2019	31,240	31,240	0	253,200	12.34%
4/30/2020	29,109	29,109	0	253,107	11.50%

Notes to the Multiyear Schedule of Contributions:

The information presented was determined as part of the actuarial valuations as of January 1 of the prior calendar year. Additional information as of the latest actuarial valuation presented is as follows: the actuarial cost method was entry-age normal; the amortization method was level percent of pay, closed and the amortization period was 24 years; the asset valuation method was five-year smoothed market; and the significant actuarial assumptions were an investment rate of 7.50% annually and projected salary increases assumption of 3.35% to 14.25% plus 2.50% for inflation compounded annually.

This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, information is presented for those years for which information is available.

Sandwich Park District
IMRF Pension Disclosures (Continued)
For the Year Ended April 30, 2020

REQUIRED SUPPLEMENTARY INFORMATION

Multiyear Schedule of Changes in Net Pension Liability and Related Ratios
Last 10 Plan Years (When Available)

Measurement Date December 31,	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Total pension liability ("TPL")					
Service cost	\$ 26,251	\$ 25,549	\$ 21,877	\$ 23,994	\$ 23,621
Interest on the TPL	67,578	66,457	63,915	59,018	56,191
Changes of benefit terms	0	0	0	0	0
Difference between expected and actual experience of the TPL	10,987	(25,165)	16,606	20,117	(9,926)
Changes of assumptions	0	27,216	(27,065)	(3,179)	0
Benefit payments, including refunds of employee contributions	(47,149)	(49,650)	(36,887)	(36,622)	(27,854)
Net change in total pension liability	57,667	44,407	38,446	63,328	42,032
Total pension liability – beginning	<u>942,557</u>	<u>898,150</u>	<u>859,704</u>	<u>796,376</u>	<u>754,344</u>
Total pension liability – ending	<u>\$ 1,000,224</u>	<u>\$ 942,557</u>	<u>\$ 898,150</u>	<u>\$ 859,704</u>	<u>\$ 796,376</u>
Plan fiduciary net position					
Contributions – employer	\$ 29,452	\$ 35,106	\$ 31,182	\$ 31,765	\$ 31,250
Contributions – employee	11,760	12,323	12,065	11,445	10,735
Net investment income	133,558	(40,145)	110,002	38,521	2,769
Benefit payments, including refunds of employee contributions	(47,149)	(49,650)	(36,887)	(36,622)	(27,854)
Other (net transfer)	1,695	24,825	(15,301)	(10,868)	12,980
Net change in plan fiduciary net position	129,316	(17,541)	101,061	34,241	29,880
Plan fiduciary net position - Beginning	<u>694,284</u>	<u>711,825</u>	<u>610,764</u>	<u>576,523</u>	<u>546,643</u>
Plan fiduciary net position - Ending	<u>\$ 823,600</u>	<u>\$ 694,284</u>	<u>\$ 711,825</u>	<u>\$ 610,764</u>	<u>\$ 576,523</u>
Net pension liability / (asset)	<u>\$ 176,624</u>	<u>\$ 248,273</u>	<u>\$ 186,325</u>	<u>\$ 248,940</u>	<u>\$ 219,853</u>
Plan fiduciary net position as a percent of the TPL	82.34%	73.66%	79.25%	71.04%	72.39%
Covered Valuation Payroll ("CVP")	\$ 261,334	\$ 273,831	\$ 268,110	\$ 254,332	\$ 238,554
Net pension liability as a % of CVP	67.59%	90.67%	69.50%	97.88%	92.16%

Notes to the Multiyear Schedule of Changes in Employer's Net Pension Liability:

This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, information is presented for those years for which information is available.

**Sandwich Park District
General Fund
Budgetary Comparison Schedule
Schedule of Revenues, Expenditures, and Changes in Fund Balance
For the Year Ended April 30, 2020**

	<u>Budgeted Amounts</u>		<u>Actual</u>	Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>		<u>(Negative)</u>
Revenues				
Property Taxes	\$ 172,000	\$ 172,000	\$ 183,031	\$ 11,031
Replacement Taxes	8,500	8,500	13,316	4,816
Investment Income	90	90	264	174
Grants	0	0	459	459
Charges for Services	0	0	11,830	11,830
Miscellaneous	6,500	6,500	1,265	(5,235)
Total Revenues	<u>187,090</u>	<u>187,090</u>	<u>210,165</u>	<u>23,075</u>
Expenditures				
Current				
Administration				
Personnel Services	79,650	79,650	74,033	5,617
Contractual Services	10,200	10,200	11,637	(1,437)
Total Administration	<u>89,850</u>	<u>89,850</u>	<u>85,670</u>	<u>4,180</u>
Building and Grounds				
Personnel Services	39,975	39,975	40,640	(665)
Contractual Services	56,765	56,765	65,853	(9,088)
Total Building and Grounds	<u>96,740</u>	<u>96,740</u>	<u>106,493</u>	<u>(9,753)</u>
Programs				
Contractual Services	0	0	13,160	(13,160)
Total Programs	<u>0</u>	<u>0</u>	<u>13,160</u>	<u>(13,160)</u>
Capital Outlay				
Capital Expenditures	0	0	1,087	(1,087)
Total Capital Outlay	<u>0</u>	<u>0</u>	<u>1,087</u>	<u>(1,087)</u>
Total Expenditures	<u>186,590</u>	<u>186,590</u>	<u>206,410</u>	<u>(19,820)</u>
Excess of Revenues over Expenditures	500	500	3,755	3,255
Other Financing Uses				
Transfers Out	0	0	(10,000)	(10,000)
Total Other Financing Uses	<u>0</u>	<u>0</u>	<u>(10,000)</u>	<u>(10,000)</u>
Net Change in Fund Balance	<u>\$ 500</u>	<u>\$ 500</u>	<u>(6,245)</u>	<u>\$ (6,745)</u>
Fund Balance,				
Beginning of Year			<u>16,144</u>	
End of Year			<u>\$ 9,899</u>	

See Independent Auditors' Report

**Sandwich Park District
Recreation Fund
Budgetary Comparison Schedule
Schedule of Revenues, Expenditures, and Changes in Fund Balance
For the Year Ended April 30, 2020**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Revenues				
Property Taxes	\$ 129,600	\$ 129,600	\$ 133,254	\$ 3,654
Investment Income	50	50	31	(19)
Grants	24,000	24,000	13,000	(11,000)
Charges for Services	163,000	163,000	135,448	(27,552)
Miscellaneous	2,000	2,000	1,294	(706)
Total Revenues	<u>318,650</u>	<u>318,650</u>	<u>283,027</u>	<u>(35,623)</u>
Expenditures				
Current				
Administration				
Personnel Services	58,750	58,750	48,695	10,055
Contractual Services	3,500	3,500	1,294	2,206
Commodities	1,000	1,000	0	1,000
Total Administration	<u>63,250</u>	<u>63,250</u>	<u>49,989</u>	<u>13,261</u>
Building and Grounds				
Personnel Services	37,500	37,500	18,634	18,866
Contractual Services	15,500	15,500	19,359	(3,859)
Total Building and Grounds	<u>53,000</u>	<u>53,000</u>	<u>37,993</u>	<u>15,007</u>
Programs				
Personnel Services	113,000	113,000	108,913	4,087
Contractual Services	47,700	47,700	32,854	14,846
Commodities	68,225	68,225	84,218	(15,993)
Total Programs	<u>228,925</u>	<u>228,925</u>	<u>225,985</u>	<u>2,940</u>
Capital Outlay				
Capital Expenditures	5,000	5,000	3,148	1,852
Total Capital Outlay	<u>5,000</u>	<u>5,000</u>	<u>3,148</u>	<u>1,852</u>
Total Expenditures	<u>350,175</u>	<u>350,175</u>	<u>317,115</u>	<u>33,060</u>
Deficiency of Revenues over Expenditures	(31,525)	(31,525)	(34,088)	(2,563)
Other Financing Sources				
Transfers In	0	0	20,000	20,000
Total Other Financing Sources	<u>0</u>	<u>0</u>	<u>20,000</u>	<u>20,000</u>
Net Change in Fund Balance	<u>\$ (31,525)</u>	<u>\$ (31,525)</u>	<u>(14,088)</u>	<u>\$ 17,437</u>
Fund Balance,				
Beginning of Year			<u>(28,412)</u>	
End of Year			<u>\$ (42,500)</u>	

See Independent Auditors' Report

**Sandwich Park District
Special Recreation Fund
Budgetary Comparison Schedule
Schedule of Revenues, Expenditures, and Changes in Fund Balance
For the Year Ended April 30, 2020**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Revenues				
Property Taxes	\$ 49,300	\$ 49,300	\$ 56,643	\$ 7,343
Investment Income	10	10	283	273
Total Revenues	<u>49,310</u>	<u>49,310</u>	<u>56,926</u>	<u>7,616</u>
Expenditures				
Current				
Programs				
KSRA Contributions	<u>25,000</u>	<u>25,000</u>	<u>28,322</u>	<u>(3,322)</u>
Total Programs	<u>25,000</u>	<u>25,000</u>	<u>28,322</u>	<u>(3,322)</u>
Capital Outlay				
Capital Expenditures	<u>23,000</u>	<u>23,000</u>	<u>30,174</u>	<u>(7,174)</u>
Total Capital Outlay	<u>23,000</u>	<u>23,000</u>	<u>30,174</u>	<u>(7,174)</u>
Total Expenditures	<u>48,000</u>	<u>48,000</u>	<u>58,496</u>	<u>(10,496)</u>
Net Change in Fund Balance	<u>\$ 1,310</u>	<u>\$ 1,310</u>	<u>(1,570)</u>	<u>\$ (2,880)</u>
Fund Balance,				
Beginning of Year			<u>49,795</u>	
End of Year			<u>\$ 48,225</u>	

See Independent Auditors' Report

Sandwich Park District
Notes to Required Supplementary Information
For the Year Ended April 30, 2020

Budgets are adopted on a basis consistent with generally accepted accounting principles. The annual budget is legally enacted and provides for a legal level of control at the fund level. All annual appropriations lapse at fiscal year end.

**Sandwich Park District
General Fund
Budgetary Comparison Schedule
Schedule of Expenditures
For the Year Ended April 30, 2020**

	<u>Budgeted Amounts</u>		<u>Actual</u>	Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>		<u>(Negative)</u>
Administration				
Personnel Services				
Salaries	\$ 78,000	\$ 78,000	\$ 72,729	\$ 5,271
Mileage	350	350	76	274
Reimbursements	300	300	175	125
Conferences	1,000	1,000	1,053	(53)
Total Personnel Services	<u>79,650</u>	<u>79,650</u>	<u>74,033</u>	<u>5,617</u>
Contractual Services				
Legal & Professional Fees	500	500	463	37
Printing & Publishing	2,000	2,000	216	1,784
Office Supplies	2,000	2,000	4,684	(2,684)
Dues & Subscriptions	2,500	2,500	2,354	146
Maintenance Contracts	2,200	2,200	3,756	(1,556)
Sundry Expenses	1,000	1,000	164	836
Total Contractual Services	<u>10,200</u>	<u>10,200</u>	<u>11,637</u>	<u>(1,437)</u>
Total Administration	<u>89,850</u>	<u>89,850</u>	<u>85,670</u>	<u>4,180</u>
Building and Grounds				
Personnel Services				
Salaries	39,975	39,975	40,640	(665)
Total Personnel Services	<u>39,975</u>	<u>39,975</u>	<u>40,640</u>	<u>(665)</u>
Contractual Services				
Maintenance	34,000	34,000	43,127	(9,127)
Utilities	18,510	18,510	22,092	(3,582)
Drainage District Tax	600	600	569	31
Miscellaneous	3,655	3,655	65	3,590
Total Contractual Services	<u>56,765</u>	<u>56,765</u>	<u>65,853</u>	<u>(9,088)</u>
Total Building and Grounds	<u>96,740</u>	<u>96,740</u>	<u>106,493</u>	<u>(9,753)</u>
Programs				
Contractual Services				
Freedom Days	0	0	13,160	(13,160)
Total Contractual Services	<u>0</u>	<u>0</u>	<u>13,160</u>	<u>(13,160)</u>
Total Programs	<u>0</u>	<u>0</u>	<u>13,160</u>	<u>(13,160)</u>
Capital Outlay				
Capital Expenditures	0	0	1,087	(1,087)
Total Capital Outlay	<u>0</u>	<u>0</u>	<u>1,087</u>	<u>(1,087)</u>
Total Expenditures	<u>\$ 186,590</u>	<u>\$ 186,590</u>	<u>\$ 206,410</u>	<u>\$ (19,820)</u>

**Sandwich Park District
Recreation Fund
Budgetary Comparison Schedule
Schedule of Expenditures
For the Year Ended April 30, 2020**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Administration				
Personnel Services				
Salaries	\$ 56,000	\$ 56,000	\$ 46,583	\$ 9,417
Conferences/Seminars	1,000	1,000	893	107
Mileage/Concessions	1,750	1,750	1,219	531
Total Personnel Services	<u>58,750</u>	<u>58,750</u>	<u>48,695</u>	<u>10,055</u>
Contractual Services				
Printing & Publishing	1,000	1,000	88	912
Dues & Subscriptions	500	500	259	241
Maintenance Contracts	1,500	1,500	831	669
Sundry Expenses	500	500	116	384
Total Contractual Services	<u>3,500</u>	<u>3,500</u>	<u>1,294</u>	<u>2,206</u>
Commodities				
Office Supplies	1,000	1,000	0	1,000
Total Commodities	<u>1,000</u>	<u>1,000</u>	<u>0</u>	<u>1,000</u>
Total Administration	<u>63,250</u>	<u>63,250</u>	<u>49,989</u>	<u>13,261</u>
Building and Grounds				
Personnel Services				
Salaries	37,500	37,500	18,634	18,866
Total Personnel Services	<u>37,500</u>	<u>37,500</u>	<u>18,634</u>	<u>18,866</u>
Contractual Services				
Maintenance	15,000	15,000	18,618	(3,618)
Utilities	0	0	288	(288)
Vehicle Maintenance	500	500	453	47
Total Contractual Services	<u>15,500</u>	<u>15,500</u>	<u>19,359</u>	<u>(3,859)</u>
Total Building and Grounds	<u>53,000</u>	<u>53,000</u>	<u>37,993</u>	<u>15,007</u>
Programs				
Personnel Services				
Salaries	113,000	113,000	108,913	4,087
Total Personnel Services	<u>113,000</u>	<u>113,000</u>	<u>108,913</u>	<u>4,087</u>
Contractual Services				
Instructors	21,000	21,000	16,439	4,561
Freedom Days	11,500	11,500	0	11,500
Brochures/Flyers	15,200	15,200	16,415	(1,215)
Total Contractual Services	<u>47,700</u>	<u>47,700</u>	<u>32,854</u>	<u>14,846</u>
Subtotal Programs Forward	<u>\$ 160,700</u>	<u>\$ 160,700</u>	<u>\$ 141,767</u>	<u>\$ 18,933</u>

**Sandwich Park District
Recreation Fund
Budgetary Comparison Schedule
Schedule of Expenditures (Continued)
For the Year Ended April 30, 2020**

	<u>Budgeted Amounts</u>		<u>Actual</u>	Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>		<u>(Negative)</u>
Subtotal Programs Forwarded	\$ 160,700	\$ 160,700	\$ 141,767	\$ 18,933
Programs (Continued)				
Commodities				
Program Supplies/Services	66,500	66,500	83,629	(17,129)
Utilities	525	525	0	525
Refunds	1,200	1,200	589	611
Total Commodities	<u>68,225</u>	<u>68,225</u>	<u>84,218</u>	<u>(15,993)</u>
Total Programs	<u>228,925</u>	<u>228,925</u>	<u>225,985</u>	<u>2,940</u>
Capital Outlay				
Capital Expenditures	5,000	5,000	3,148	1,852
Total Capital Outlay	<u>5,000</u>	<u>5,000</u>	<u>3,148</u>	<u>1,852</u>
Total Expenditures	<u>\$ 350,175</u>	<u>\$ 350,175</u>	<u>\$ 317,115</u>	<u>\$ 33,060</u>

**Sandwich Park District
Debt Service Fund
Budgetary Comparison Schedule
Schedule of Revenues, Expenditures and Changes in Fund Balance
For the Year Ended April 30, 2020**

	Actual*
Revenues	
Property Taxes	\$ 112,281
Total Revenues	112,281
Expenditures	
Debt Service	
Principal	106,250
Interest	5,647
Total Debt Service	111,897
Total Expenditures	111,897
Net Change in Fund Balance	384
Fund Balance,	
Beginning of Year	685
End of Year	\$ 1,069

* - This fund does not have a legally adopted budget.

Sandwich Park District
Combining Fund Schedule - Non-major Funds
Combining Balance Sheet
April 30, 2020

Special Revenue Funds

	Paving and Lighting	Audit	Liability Insurance	Social Security	Unemployment & Workers' Compensation	IMRF	Capital Projects	Total
Assets								
Cash	\$ 4,681	\$ 2,018	\$ 30,998	\$ 11,872	\$ 31,459	\$ 12,174	\$ 17,362	\$ 110,564
Receivables								
Property Taxes	2,868	6,941	30,682	27,716	25,745	38,601	0	132,553
Prepaid Expenditures	0	0	18,602	0	3,652	0	0	22,254
Total Assets	7,549	8,959	80,282	39,588	60,856	50,775	17,362	265,371
Total Deferred Outflows	0	0	0	0	0	0	0	0
Total Assets and Deferred Outflows	7,549	8,959	80,282	39,588	60,856	50,775	17,362	265,371
Liabilities								
Accounts Payable	0	0	0	0	0	0	2,302	2,302
Total Liabilities	0	0	0	0	0	0	2,302	2,302
Deferred Inflows								
Deferred Property Taxes	2,868	6,941	30,682	27,716	25,745	38,601	0	132,553
Total Deferred Inflows	2,868	6,941	30,682	27,716	25,745	38,601	0	132,553
Fund Balances								
Non-Spendable	0	0	18,602	0	3,652	0	0	22,254
Restricted	4,681	2,018	30,998	11,872	31,459	12,174	0	93,202
Assigned	0	0	0	0	0	0	15,060	15,060
Total Fund Balances	4,681	2,018	49,600	11,872	35,111	12,174	15,060	130,516
Total Liabilities, Deferred Inflows, and Fund Balances	\$ 7,549	\$ 8,959	\$ 80,282	\$ 39,588	\$ 60,856	\$ 50,775	\$ 17,362	\$ 265,371

Sandwich Park District
Combining Fund Schedule - Non-major Funds
Combining Schedule of Revenues, Expenditures and Changes in Fund Balances
For the Year Ended April 30, 2020

Special Revenue Funds

	Paving and Lighting	Audit	Liability Insurance	Social Security	Unemployment & Workers' Compensation	IMRF	Capital Projects	Total
Revenues								
Property Taxes	\$ 998	\$ 7,418	\$ 31,609	\$ 26,662	\$ 26,662	\$ 36,523	\$ 0	\$ 129,872
Investment Income	113	18	192	52	160	63	198	796
Miscellaneous	0	0	2,411	0	231	0	0	2,642
Total Revenues	1,111	7,436	34,212	26,714	27,053	36,586	198	133,310
Expenditures								
Current								
Administration	0	6,000	26,445	22,004	8,512	29,109	0	92,070
Capital Outlay	3,687	0	0	0	0	0	55,490	59,177
Total Expenditures	3,687	6,000	26,445	22,004	8,512	29,109	55,490	151,247
Excess (Deficiency) of Revenues over Expenditures	(2,576)	1,436	7,767	4,710	18,541	7,477	(55,292)	(17,937)
Other Financing Sources (Uses)								
Transfers Out	(10,000)	0	0	0	0	0	0	(10,000)
Total Other Financing Uses	(10,000)	0	0	0	0	0	0	(10,000)
Net Change in Fund Balances	(12,576)	1,436	7,767	4,710	18,541	7,477	(55,292)	(27,937)
Fund Balance,								
Beginning of Year	17,257	582	41,833	7,162	16,570	4,697	70,352	158,453
End of Year	\$ 4,681	\$ 2,018	\$ 49,600	\$ 11,872	\$ 35,111	\$ 12,174	\$ 15,060	\$ 130,516

**Sandwich Park District
Paving and Lighting Fund
Budgetary Comparison Schedule
Schedule of Revenues, Expenditures and Changes in Fund Balance
For the Year Ended April 30, 2020**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Revenues				
Property Taxes	\$ 4,000	\$ 4,000	\$ 998	\$ (3,002)
Investment Income	22	22	113	91
Total Revenues	<u>4,022</u>	<u>4,022</u>	<u>1,111</u>	<u>(2,911)</u>
Expenditures				
Capital Outlay				
Maintenance	1,800	1,800	3,687	(1,887)
Total Capital Outlay	<u>1,800</u>	<u>1,800</u>	<u>3,687</u>	<u>(1,887)</u>
Total Expenditures	<u>1,800</u>	<u>1,800</u>	<u>3,687</u>	<u>(1,887)</u>
Excess (Deficiency) of Revenues over Expenditures	2,222	2,222	(2,576)	(4,798)
Other Financing Uses				
Transfers Out	<u>0</u>	<u>0</u>	<u>(10,000)</u>	<u>(10,000)</u>
Total Other Financing Uses	<u>0</u>	<u>0</u>	<u>(10,000)</u>	<u>(10,000)</u>
Net Change in Fund Balance	<u>\$ 2,222</u>	<u>\$ 2,222</u>	<u>(12,576)</u>	<u>\$ (14,798)</u>
Fund Balance,				
Beginning of Year			<u>17,257</u>	
End of Year			<u>\$ 4,681</u>	

Sandwich Park District
Audit Fund
Budgetary Comparison Schedule
Schedule of Revenues, Expenditures and Changes in Fund Balance
For the Year Ended April 30, 2020

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Revenues				
Property Taxes	\$ 6,700	\$ 6,700	\$ 7,418	\$ 718
Investment Income	10	10	18	8
Total Revenues	<u>6,710</u>	<u>6,710</u>	<u>7,436</u>	<u>726</u>
Expenditures				
Current				
Administration				
Professional Fees	5,700	5,700	6,000	(300)
Total Administration	<u>5,700</u>	<u>5,700</u>	<u>6,000</u>	<u>(300)</u>
Total Expenditures	<u>5,700</u>	<u>5,700</u>	<u>6,000</u>	<u>(300)</u>
Net Change in Fund Balance	<u>\$ 1,010</u>	<u>\$ 1,010</u>	1,436	<u>\$ 426</u>
Fund Balance,				
Beginning of Year			<u>582</u>	
End of Year			<u>\$ 2,018</u>	

**Sandwich Park District
Liability Insurance Fund
Budgetary Comparison Schedule
Schedule of Revenues, Expenditures and Changes in Fund Balance
For the Year Ended April 30, 2020**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Revenues				
Property Taxes	\$ 34,650	\$ 34,650	\$ 31,609	\$ (3,041)
Investment Income	40	40	192	152
Miscellaneous	0	0	2,411	2,411
Total Revenues	<u>34,690</u>	<u>34,690</u>	<u>34,212</u>	<u>(478)</u>
Expenditures				
Current				
Administration				
General Liability Insurance	28,000	28,000	26,445	1,555
Total Administration	<u>28,000</u>	<u>28,000</u>	<u>26,445</u>	<u>1,555</u>
Total Expenditures	<u>28,000</u>	<u>28,000</u>	<u>26,445</u>	<u>1,555</u>
Net Change in Fund Balance	<u>\$ 6,690</u>	<u>\$ 6,690</u>	7,767	<u>\$ 1,077</u>
Fund Balance,				
Beginning of Year			<u>41,833</u>	
End of Year			<u>\$ 49,600</u>	

**Sandwich Park District
Social Security Fund
Budgetary Comparison Schedule
Schedule of Revenues, Expenditures and Changes in Fund Balance
For the Year Ended April 30, 2020**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Revenues				
Property Taxes	\$ 26,700	\$ 26,700	\$ 26,662	\$ (38)
Investment Income	16	16	52	36
Total Revenues	<u>26,716</u>	<u>26,716</u>	<u>26,714</u>	<u>(2)</u>
Expenditures				
Current				
Administration				
FICA Contributions	23,000	23,000	22,004	996
Total Administration	<u>23,000</u>	<u>23,000</u>	<u>22,004</u>	<u>996</u>
Total Expenditures	<u>23,000</u>	<u>23,000</u>	<u>22,004</u>	<u>996</u>
Net Change in Fund Balance	<u>\$ 3,716</u>	<u>\$ 3,716</u>	4,710	<u>\$ 994</u>
Fund Balance,				
Beginning of Year			<u>7,162</u>	
End of Year			<u>\$ 11,872</u>	

Sandwich Park District
Unemployment and Workers' Compensation Fund
Budgetary Comparison Schedule
Schedule of Revenues, Expenditures and Changes in Fund Balance
For the Year Ended April 30, 2020

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Revenues				
Property Taxes	\$ 22,750	\$ 22,750	\$ 26,662	\$ 3,912
Investment Income	15	15	160	145
Miscellaneous	0	0	231	231
Total Revenues	<u>22,765</u>	<u>22,765</u>	<u>27,053</u>	<u>4,288</u>
Expenditures				
Current				
Administration				
Unemployment Contributions	7,100	7,100	2,761	4,339
Workers' Compensation	7,900	7,900	5,751	2,149
Total Administration	<u>15,000</u>	<u>15,000</u>	<u>8,512</u>	<u>6,488</u>
Total Expenditures	<u>15,000</u>	<u>15,000</u>	<u>8,512</u>	<u>6,488</u>
Net Change in Fund Balance	<u>\$ 7,765</u>	<u>\$ 7,765</u>	18,541	<u>\$ 10,776</u>
Fund Balance,				
Beginning of Year			<u>16,570</u>	
End of Year			<u>\$ 35,111</u>	

**Sandwich Park District
IMRF Fund
Budgetary Comparison Schedule
Schedule of Revenues, Expenditures and Changes in Fund Balance
For the Year Ended April 30, 2020**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Revenues				
Property Taxes	\$ 31,000	\$ 31,000	\$ 36,523	\$ 5,523
Investment Income	20	20	63	43
Total Revenues	<u>31,020</u>	<u>31,020</u>	<u>36,586</u>	<u>5,566</u>
Expenditures				
Current				
Administration				
IMRF Contributions	33,000	33,000	29,109	3,891
Total Administration	<u>33,000</u>	<u>33,000</u>	<u>29,109</u>	<u>3,891</u>
Total Expenditures	<u>33,000</u>	<u>33,000</u>	<u>29,109</u>	<u>3,891</u>
Net Change in Fund Balance	<u>\$ (1,980)</u>	<u>\$ (1,980)</u>	7,477	<u>\$ 9,457</u>
Fund Balance,				
Beginning of Year			<u>4,697</u>	
End of Year			<u>\$ 12,174</u>	

**Sandwich Park District
Capital Projects Fund
Budgetary Comparison Schedule
Schedule of Revenues, Expenditures and Changes in Fund Balance
For the Year Ended April 30, 2020**

	Actual*
Revenues	
Investment Income	\$ 198
Total Revenues	198
Expenditures	
Capital Outlay	
Capital Expenditures	55,490
Total Capital Outlay	55,490
Total Expenditures	55,490
Net Change in Fund Balance	(55,292)
Fund Balance,	
Beginning of Year	70,352
End of Year	\$ 15,060

* - This fund does not have a legally adopted budget.

**Sandwich Park District
Debt Capacity Schedule
Computation of Legal Debt Margin (Unaudited)
For the Year Ended April 30, 2020**

2019 Assessed Valuations	\$ 177,567,495
Statutory Debt Limitation (2.875% of Assessed Valuation*)	<u>5,105,065</u>
Total Bonded Debt Outstanding	106,250
Less: ARS Debt	<u>0</u>
Total Debt Subject to Limitation	<u>106,250</u>
Legal Debt Margin	<u>\$ 4,998,815</u>

* The Park District is subject to the Illinois Park District Code which limits the amount of bond indebtedness to 2.875% of the most recently available equalized assessed valuation.

Sandwich Park District
Revenue Capacity Schedules
Assessed Valuations, Extensions, Collections, and Tax Rates (Unaudited)
Tax Years 2010 - 2019

	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
Assessed Valuations	\$ 177,567,495	\$ 164,683,903	\$ 145,256,766	\$ 135,386,530	\$ 127,991,735	\$ 126,348,348	\$ 130,555,410	\$ 145,040,153	\$ 158,572,699	\$ 175,585,530
Tax Rates										
General Fund	0.1147	0.1192	0.1241	0.1270	0.1340	0.1342	0.1353	0.1241	0.0944	0.0882
Recreation Fund	0.0862	0.0868	0.0902	0.0937	0.0970	0.0969	0.1066	0.0969	0.0822	0.0783
Paving and Lighting Fund	0.0018	0.0007	0.0029	0.0029	0.0038	0.0038	0.0050	0.0050	0.0049	0.0006
Audit Fund	0.0043	0.0048	0.0052	0.0049	0.0049	0.0049	0.0050	0.0021	0.0019	0.0044
Liability Insurance Fund	0.0188	0.0206	0.0220	0.0251	0.0265	0.0269	0.0114	0.0069	0.0124	0.0138
Social Security Fund	0.0170	0.0174	0.0186	0.0194	0.0189	0.0192	0.0152	0.0069	0.0124	0.0055
Illinois Retirement Fund	0.0237	0.0238	0.0234	0.0237	0.0265	0.0269	0.0190	0.0221	0.0205	0.0171
Unemployment Insurance Fund	0.0158	0.0174	0.0172	0.0129	0.0114	0.0115	0.0114	0.0069	0.0093	0.0028
Special Recreation Fund	0.0400	0.0369	0.0373	0.0375	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Bond and Interest Fund	0.0676	0.0724	0.0790	0.0877	0.0841	0.0852	0.0833	0.0750	0.0686	0.0619
Total Tax Rates	0.3900	0.4000	0.4199	0.4346	0.4071	0.4095	0.3922	0.3459	0.3066	0.2726
Tax Extensions										
General Fund	\$ 186,943	\$ 184,195	\$ 176,609	\$ 171,882	\$ 171,352	\$ 169,597	\$ 176,667	\$ 180,009	\$ 149,613	\$ 155,124
Recreation Fund	140,519	134,101	128,340	126,890	124,053	122,433	139,198	140,500	130,299	137,733
Paving and Lighting Fund	2,868	1,005	2,949	3,899	4,849	4,852	6,476	7,252	7,818	983
Audit Fund	6,941	7,465	7,118	6,579	6,205	6,128	6,476	3,002	2,981	7,772
Liability Insurance Fund	30,682	31,809	31,362	33,944	33,905	33,937	14,870	10,008	19,711	24,248
Social Security Fund	27,716	26,832	26,467	26,198	24,220	24,246	19,818	10,008	19,711	9,707
Illinois Retirement Fund	38,601	36,755	33,323	32,020	33,905	33,937	24,779	32,010	32,523	30,085
Unemployment Insurance Fund	25,745	26,832	24,506	17,466	14,535	14,555	14,870	10,008	14,779	4,854
Special Recreation Fund	65,199	57,003	54,167	50,732	0	0	0	0	0	0
Bond and Interest Fund	110,116	112,993	115,887	118,690	108,592	108,625	108,631	108,625	108,604	108,626
Total Tax Extensions	\$ 635,330	\$ 618,990	\$ 600,727	\$ 588,300	\$ 521,616	\$ 518,310	\$ 511,785	\$ 501,422	\$ 486,039	\$ 479,132
Collections										
General Fund	*	\$ 183,031	\$ 175,999	\$ 169,199	\$ 170,651	\$ 167,262	\$ 175,424	\$ 181,186	\$ 148,484	\$ 155,185
Recreation Fund	*	133,254	127,896	124,910	123,545	120,734	138,218	141,418	129,315	137,787
Paving and Lighting Fund	*	998	2,939	3,838	4,829	4,783	6,430	7,299	7,759	984
Audit Fund	*	7,418	7,093	6,476	6,180	6,044	6,430	3,022	2,959	7,775
Liability Insurance Fund	*	31,609	31,254	33,414	33,766	33,493	14,765	10,073	19,562	24,258
Social Security Fund	*	26,662	26,375	25,790	24,120	23,919	19,679	10,073	19,562	9,711
Illinois Retirement Fund	*	36,523	33,208	31,520	33,766	33,482	24,605	32,220	32,278	30,097
Unemployment Insurance Fund	*	26,662	24,421	17,193	14,475	14,355	14,765	10,073	14,667	4,855
Special Recreation Fund	*	56,643	53,980	49,940	0	0	0	0	0	0
Bond and Interest Fund	*	112,281	115,489	116,852	108,149	107,146	107,872	109,329	107,790	108,668
Total Collections	*	\$ 615,081	\$ 598,654	\$ 579,132	\$ 519,481	\$ 511,218	\$ 508,188	\$ 504,693	\$ 482,376	\$ 479,320
Percentage of Taxes										
Collected to Extension	*	99.37%	99.65%	98.44%	99.59%	98.63%	99.30%	100.65%	99.25%	100.04%

* - 2019 tax year collections will occur during the year ended April 30, 2021.