

Unemployment/Workman's Comp	\$ 46,154.16
IMRF	\$ 30,346.63
Special Recreation Fund	\$ 47,244.78
2020 Bond (funds in checking)	\$ 50.89
2020 Bond Debt Service Fund	<u>\$118,486.96</u>
	\$583,188.92

2020 Bond (Capital Projects) in Money Market \$ 611,362.70

A motion was made by Roberta Troeger and seconded by Diane Scents to accept the Treasurer's Report as presented subject to audit.

ROLL CALL VOTE:

Roberta Troeger, aye Bill Clemons, aye Dan Hoyt, aye Shaun Legge, aye Diane Scents, aye
5 ayes, 0 nays MOTION CARRIED

BILLS: The following bills were presented for approval.

Corporate	\$ 9,388.03
Recreation	\$ 15,573.63
Paving & Lighting	\$ 4,160.00
Social Security	\$ 2,236.71
Unemployment/Workmans Comp	\$ 5,893.00
IMRF	\$ 3,272.48
Special Recreation Fund	\$ 56,245.08
2020 Bond-Capital Proj. Fund	<u>\$ 5,127.25</u>
	\$ 101,896.18 Total Bills

A motion was made by Diane Scents and seconded by Bill Clemons to accept the bills as presented subject to audit.

ROLL CALL VOTE:

Bill Clemons, aye Dan Hoyt, aye Shaun Legge, aye Diane Scents, aye Roberta Troeger, aye
5 ayes, 0 nays MOTION CARRIED

DIRECTOR'S REPORT: A copy of the Director's report was made available to all Board Members. Executive Director, Bill Novicki noted that he received many compliments from the Holiday Lane Craft Show and Festival of Trees event. The Park District participated in the Sandwich Christmas event, partnering with the Sandwich Chamber, which was well attended. Executive Director, Bill Novicki would like to see the park district find additional ways to be involved with the chamber events. There have been several interviews completed for the open Recreation Manager position. Work continues to finalize the required documentation for the State Grant. The ice rink will be put up and filled next week. Tebrugge Engineering has been contacted to provide a survey for a parking lot at the

A motion was made by Roberta Troeger and seconded by Bill Clemons to approve the change order request by E Hoffman, Inc for the ADA Project improvements, in the amount of \$2,390.00 due to the error in engineering.

ROLL CALL VOTE:

Shaun Legge, aye Diane Scents, aye Roberta Troeger, aye Bill Clemons, aye Dan Hoyt, aye
5 ayes, 0 nays MOTION CARRIED

NEW BUSINESS:

Adopt Tax Levy Ordinance 2021-002: The 2021/2022 Tax Levy Ordinance 2021-002 was presented for review.

A motion was made by Roberta Troeger and seconded by Shaun Legge to approve the Sandwich Park District Tax Levy Ordinance #2021-002 with a total tax levied of \$568,150.00.

ADA Swing Proposal: Discussed purchasing an ADA swing to allow the opportunity for all to be able to enjoy our parks. The swing will need to be accessible or placed at a park that already has accessible paths. Additional information will be presented at next month's meeting.

Recreation Manager Position: Executive Director, Bill Novicki noted that 3 initial interviews for the Recreation Manger position have taken place. A second round of interviews will be completed with members of the personnel committee.

Vacant Commissioner Position and Board Requirements: A copy of the Administrative Board Policy was provided to all members for review. Members will review the policy for any suggested updates. Discussed reducing the term for commissioners, which may either be completed by resolution of the board or by referendum. The vacant commissioner seat will be posted on our website, put in our brochure and will be added to the public notice for meeting dates.

There being no further business, a motion was made by Diane Scents and seconded by Roberta Troeger to adjourn the meeting at 7:34 p.m.

The next regular board meeting will be held on January 12, 2022 at 6:30 pm.

Dan Hoyt, President

Angela Seville, Secretary