

The Board of Commissioners of the Sandwich Park District met for their regular meeting on Wednesday, March 9, 2022 at 6:30 p.m.

PRESENT: Board Members: Dan Hoyt, Bill Clemons, Roberta Troeger, Shaun Legge and Diane Scents

Staff present: Executive Director, Bill Novicki and Board Secretary/Treasurer, Angela Seville

PLEDGE OF ALLEGIANCE

MINUTES: Copies of the Board meeting minutes from February 9, 2022 were made available to all Board Members.

A motion was made by Diane Scents and seconded by Shaun Legge to accept the minutes of the February 9, 2022 Board meeting as presented.

ROLL CALL VOTE:

Dan Hoyt, aye Bill Clemons, aye Roberta Troeger, aye Shaun Legge, aye Diane Scents, aye
5 ayes, 0 nays MOTION CARRIED

CORRESPONDENCE: None

PUBLIC COMMENT: Joe Roberts, our IParks insurance agent, provided an overview of employee benefit options and offered recommendations to the board.

TREASURER REPORT: The following ending cash balances for February, 2022 were presented.

Corporate	\$ 79,515.79
Recreation	\$103,336.26
Paving & Lighting	\$ 12,916.45
Audit	\$ 6,788.16
Liability Insurance	\$ 24,206.62
Social Security	\$ 16,519.05
Unemployment/Workman’s Comp	\$ 45,904.87
IMRF	\$ 24,162.85
Special Recreation Fund	\$ 25,003.87
2020 Bond (funds in checking)	\$ 50.89
2020 Bond Debt Service Fund	<u>\$ 814.41</u>
	\$339,219.22

2020 Bond (Capital Projects) in Money Market \$ 341,243.47

A motion was made by Diane Scents and seconded by Shaun Legge to accept the Treasurer’s Report as presented subject to audit.

ROLL CALL VOTE:

Bill Clemons, aye Roberta Troeger, aye Shaun Legge, aye Diane Scents, aye Dan Hoyt, aye
5 ayes, 0 nays MOTION CARRIED

A handout was presented by Sandwich Baseball Association outlining the 2022 Capital Improvement Plan which included infield mix for fields 7 and 4, concession stand floor upgrade with epoxy and metal dugout roofs. Discussed the bleachers and made SBA aware that the Park District will be removing the sides and rails of the bleachers. Sandwich Baseball Association will be hosting a tournament in July and discussed possibly looking at raising the fencing in the foul ball area along first base.

A motion was made by Diane Scents and seconded by Roberta Troeger to return to the regular order of business.

5 ayes, 0 nays

MOTION CARRIED

UNFINISHED BUSINESS:

Milestone Parking Lot Project Update: The majority of the work has been completed and a second pay request has been issued. The restoration will be completed in the spring.

Employee Benefit Options: Discussed the additional information presented by our insurance agent regarding the employee benefit options available. Board members would like Executive Director, Bill Novicki to communicate with staff regarding different options and report back to the board on their suggestions.

Board Retreat: The date previously set for the Board Retreat conflicts with another event. The new date for the Board Retreat will be on Wednesday, April 20 from 5:30 p.m. to 7:30 p.m.

NEW BUSINESS:

Resignation of Commissioner Clinton Harris: A motion was made by Diane Scents and seconded by Bill Clemons to accept the resignation of Board Commissioners Clinton Harris per a letter dated February 24, 2022.

ROLL CALL VOTE:

Shaun Legge, aye Diane Scents, aye Dan Hoyt, aye Bill Clemons, aye Roberta Troeger, aye
5 ayes, 0 nays

MOTION CARRIED

Trailer Proposals: Park Foreman, Carter Piercy joined via zoom at 7:35 p.m. to discuss this agenda item. Discussed the desire for the maintenance department to have a trailer that could haul the 1600 mower and 5200 tractor, which we currently do not have. Several trailer proposals were presented and discussed the different options of each. The weight of the dump truck and weight of the trailer combined brought up the question as to the need for a CDL driver. More details are needed regarding the weight restrictions and driver requirements.

Pizzo 2022 Contract: The 2022 Pizzo Stewardship proposal was presented to the board for review. The services are the same as previous years, this will be a prescribed burn year and there is a slight increase in the total cost.

A motion was made by Roberta Troeger and seconded by Diane Scents to approve the 2022 General Stewardship and Prescribed Burn Proposal by Pizzo and Associates of Leland, IL for the Harvey Creek Conservation Area in the amount of \$10,000.00 to be payable from the 2020 Bond Fund.

ROLL CALL VOTE:

Diane Scents, aye Dan Hoyt, aye Bill Clemons, aye Roberta Troeger, aye Shaun Legge, aye
5 ayes, 0 nays

MOTION CARRIED

Investment Options: Treasurer, Angela Seville presented information regarding investment in The Illinois Funds; at this time the interest rate is much higher than we are earning in our current checking accounts. The Sandwich Park District had invested into these funds in the past and now would be a good time to invest again with the higher interest rates. Discussed the criteria for investing and board members asked for more clarification on the administrative fee.

Staffing Plan: No action taken.

Executive Session: A motion was made by Diane Scents and seconded by Roberta Troeger at 8:20 p.m. to suspend the regular order of business and enter into Executive Session 5 ILCS 120/2(c)(1), for the appointment, employment, compensation, discipline, dismissal, performance, or personal status of employees, specific individuals who serve as independent contractors in a park, recreational or educational setting, or specific volunteers of the public body, officers or legal counsel for the park district.

ROLL CALL VOTE:

Dan Hoyt, aye Bill Clemons, aye Roberta Troeger, aye Shaun Legge, aye Diane Scents, aye
5 ayes, 0 nays MOTION CARRIED

A motion was made by Bill Clemons and seconded by Diane Scents to exit executive session and return to regular session at 8:47 p.m.

ROLL CALL VOTE:

Bill Clemons, aye Roberta Troeger, aye Shaun Legge, aye Diane Scents, aye Dan Hoyt, aye
5 ayes, 0 nays MOTION CARRIED

Recreation Expansion Proposal: No action taken.

Executive Session: A motion was made by Diane Scents and seconded by Roberta Troeger at 8:47 p.m. to suspend the regular order of business and enter into Executive Session 5 ILCS 120/2(c)(5), for the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussion whether a particular parcel should be acquired.

ROLL CALL VOTE:

Roberta Troeger, aye Shaun Legge, aye Diane Scents, aye Dan Hoyt, aye Bill Clemons, aye
5 ayes, 0 nays MOTION CARRIED

A motion was made by Diane Scents and seconded by Shaun Legge to exit executive session and return to regular session at 9:15 p.m.

ROLL CALL VOTE:

Shaun Legge, aye Diane Scents, aye Dan Hoyt, aye Bill Clemons, aye Roberta Troeger, aye
5 ayes, 0 nays MOTION CARRIED

There being no further business, a motion was made by Shaun Legge and seconded by Diane Scents to adjourn the meeting at 9:16 p.m.

ROLL CALL VOTE:

Diane Scents, aye Dan Hoyt, aye Bill Clemons, aye Roberta Troeger, aye Shaun Legge, aye
5 ayes, 0 nays MOTION CARRIED

The next regular board meeting will be held on April 13, 2022 at 6:30 pm.

Dan Hoyt, President

Angela Seville, Secretary