

**Sandwich Park District
1001 N Latham Street
Sandwich, IL 60548
Board Retreat Minutes
Wednesday, April 20, 2022
5:30 p.m.**

The Board of Commissioners of the Sandwich Park District met for their Board Retreat meeting on Wednesday, April 20, 2022 at 5:32 p.m.

PRESENT: Board Members: Dan Hoyt, Roberta Troeger, Bill Clemons, Shaun Legge and Diane Scents

Staff present: Executive Director, Bill Novicki and Board Secretary/Treasurer, Angela Seville

PUBLIC COMMENT: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

1. CAPITAL PLAN

Review and Update: A copy of the original Capital Plan dated 03.02.2016 was presented for review. Projects listed that have been completed will be removed and items added to update current status.

Documentation was provided outlining additional Capital Plan projects and discussion took place regarding each item listed.

Discussed in detail the need for park renovations to Henderson Park, and to have an engineer survey the property for improvements and potential hazards due to renovations.

Discussed future land purchases to compliment our parks: Milestone Park, Memorial Park and Harvey Creek; work with City on obtaining adjacent property for path to High School.

A motion was made by Shaun Legge and seconded by Diane Scents to have Executive Director, Bill Novicki add the discussed capital project items with projected year of completion to the current Capital Plan dated 03.02.2016 and to prioritize said items to be reviewed and approved at the next Board meeting.

ROLL CALL VOTE:

Dan Hoyt, aye Roberta Troeger, aye Bill Clemons, aye Shaun Legge, aye
Diane Scents, aye
5 ayes, 0 nays

MOTION CARRIED

2. DOG PARK

Dog Park: Tebrugge Engineering is working on the concept plan showing suggested items. Quotes for fencing have been obtained. Plan was to be completed in time for the annual Gala, so would like to stay on track and have plan available for the June movie in the park.

3. STAFFING

Current Staffing:

Additional Staffing:

Staff Retention:

Director Goals:

Board Secretary/Treasurer Goals:

Job Description Updates:

Executive Session: A motion was made by Diane Scents and seconded by Shaun Legge at 6:36 p.m. to suspend the regular order of business and enter into Executive Session 5 ILCS 120/2(c)(1), for the appointment, employment, compensation, discipline, dismissal, performance, or personal status of employees, specific individuals who serve as independent contractors in a park, recreational or educational setting, or specific volunteers of the public body, officers or legal counsel for the park district.

ROLL CALL VOTE:

Roberta Troeger, aye Bill Clemons, aye Shaun Legge, aye Diane Scents, aye

Dan Hoyt, aye

5 ayes, 0 nays

MOTION CARRIED

A motion was made by Diane Scents and seconded by Shaun Legge to exit executive session and return to regular session at 7:34 p.m.

ROLL CALL VOTE:

Bill Clemons, aye Shaun Legge, aye Diane Scents, aye Dan Hoyt, aye

Roberta Troeger, aye

5 ayes, 0 nays

MOTION CARRIED

4. RECREATION PROGRAMS

Recreation Budget: Can the Recreation Budget sustain itself with the proposed salary discussions and do we need to look at different programs to measure the metrics and do we have the expected level of profitability. Concern as to not having staff in the recreation department; Executive Director, Bill Novicki stated that he would fill in that department if necessary, but that may take him away from current duties.

There being no further business, a motion was made by Shaun Legge and seconded by Roberta Troeger to adjourn the meeting at 7:41 p.m.

5 ayes, 0 nays

MOTION CARRIED

Dan Hoyt, President

Angela Seville, Secretary