

ORDINANCE # 2022-001

THE COMBINED BUDGET AND APPROPRIATION ORDINANCE OF THE SANDWICH PARK DISTRICT, DEKALB AND KENDALL COUNTIES, ILLINOIS FOR THE FISCAL YEAR BEGINNING ON THE 1ST DAY OF MAY, A.D., 2022 AND ENDING ON THE 30TH DAY OF APRIL, A.D. 2023.

WHEREAS, the Board of Commissioners of the SANDWICH PARK DISTRICT has determined the fiscal year for 2022-2023 as follows: May 1, 2022 through April 30, 2023 and

WHEREAS, the Board of Commissioners of the SANDWICH PARK DISTRICT, DeKalb and Kendall Counties, Illinois, caused to be prepared in tentative form a combined Budget and Appropriation, and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty (30) days prior to final action thereon, and

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE SANDWICH PARK DISTRICT, DEKALB AND KENDALL COUNTIES, ILLINOIS AS FOLLOWS:

SECTION 1: That the amounts herein set forth, or as much thereof as may be authorized by law and as may be needed are hereby budgeted and appropriated for the corporate purposes of the SANDWICH PARK DISTRICT, DEKALB AND KENDALL COUNTIES, ILLINOIS, to defray all necessary expenses of said Park District, as specified in Section 2 for the fiscal year.

SECTION 2: The amounts budgeted and appropriated for each object or purpose are as follows:

I. CORPORATE FUND

BEGINNING CASH ON HAND \$ 57,247.41

ESTIMATED REVENUE

Property Taxes	\$ 220,000.00
Interest Income	\$ 140.00
State of IL Replacement Tax	\$ 22,000.00
Freedom Days Income	\$ 12,000.00
Miscellaneous Income	\$ 7,550.00

TOTAL ESTIMATED REVENUE \$ 261,690.00

TOTAL FUNDS AVAILABLE \$ 318,937.41

ESTIMATED EXPENDITURES

ADMINISTRATION

PERSONNEL SERVICES

Salaries	\$ 87,600.00	
Mileage/Phone Concession	\$ 550.00	
Conference/Training	\$ 2,500.00	
		\$ 90,650.00

CONTRACTUAL SERVICES

Legal & Professional Fees	\$ 1,000.00	
Printing & Publishing	\$ 500.00	
Office Supplies	\$ 6,850.00	
Dues & Subscriptions	\$ 2,700.00	
Prepaid Maintenance Contracts	\$ 6,300.00	
Sundry Expenses	\$ 2,000.00	
		\$ 19,350.00

TOTAL FOR ADMINISTRATION \$ 110,000.00

BUILDING AND GROUNDS

PERSONNEL SERVICES

Salaries	\$ 50,500.00	
		\$ 50,500.00

CONTRACTUAL SERVICES

Maint. on Build, Grounds, Equip	\$ 44,050.00	
Utilities	\$ 42,920.00	
Drainage District Tax	\$ 600.00	
Freedom Days/July 4 th Expense	\$ 13,000.00	
		\$ 100,570.00

TOTAL FOR BUILDING AND GROUNDS \$ 151,070.00

TOTAL ESTIMATED EXPENDITURES FOR CORPORATE FUND \$ 261,070.00

ENDING CASH ON HAND (Fund Balance) \$ 57,867.41

TOTAL FUNDS ALLOCATED \$ 318,937.41

II. RECREATION FUND

BEGINNING CASH ON HAND \$ 91,889.42

ESTIMATED REVENUE

Property Taxes	\$ 190,000.00
Interest Income	\$ 150.00
Program Fees	\$ 142,330.00
Sponsorships	\$ 14,200.00
Miscellaneous Income	\$ 14,000.00

TOTAL ESTIMATED REVENUE \$ 360,680.00

TOTAL FUNDS AVAILABLE \$ 452,569.42

ESTIMATED EXPENDITURES

ADMINISTRATION

PERSONNEL SERVICES

Salaries	\$ 51,600.00	
Conferences/Training	\$ 2,000.00	
Mileage/Phone Concessions	\$ 1,230.00	
		\$ 54,830.00

CONTRACTUAL SERVICES

Printing & Publishing	\$ 500.00	
Dues & Subscriptions	\$ 500.00	
Miscellaneous Expenses	\$ 3,500.00	
		\$ 4,500.00

COMMODITIES

Office Equipment	\$ 1,500.00	
		\$ 1,500.00

OTHER EXPENSES

Sundry Expenses	\$ 1,000.00	
		\$ 1,000.00

TOTAL FOR ADMINISTRATION \$ 61,830.00

BUILDING AND GROUNDS

CONTRACTUAL SERVICES

Maint. Building, Grounds, Equip	\$ 16,000.00	
Salaries	\$ 45,500.00	
Vehicle Maintenance/Gas	\$ 1,000.00	
Park/Playground Expense	\$ 500.00	
		\$ 63,000.00

TOTAL FOR BUILDING AND GROUNDS \$ 63,000.00

PROGRAMS

PERSONNEL SERVICES

Salaries	\$ 102,100.00	
		\$ 102,100.00

CONTRACTUAL SERVICES

Instructors/Refs	\$ 34,000.00	
Brochures/Flyers	\$ 18,500.00	
Prepaid Maintenance	\$ 3,500.00	
		\$ 56,000.00

COMMODITIES

Program Supplies/Services	\$ 54,200.00	
Utilities	\$ 650.00	
Refunds	\$ 150.00	
		\$ 55,000.00

TOTAL FOR PROGRAMS \$ 213,100.00

TOTAL ESTIMATED EXPENDITURES FOR RECREATION FUND \$ 337,930.00

ENDING CASH ON HAND (Fund Balance) \$ 114,639.42

TOTAL FUNDS ALLOCATED \$ 452,569.42

III. PAVING AND LIGHTING FUND

BEGINNING CASH ON HAND \$ 12,917.61

ESTIMATED REVENUE

Property Taxes \$ 8,500.00
Interest \$ 25.00 \$ 8,525.00

TOTAL FUNDS AVAILABLE \$ 21,442.61

ESTIMATED EXPENDITURES

Maintenance Driveways, Parking Lots \$ 5,000.00

ENDING CASH ON HAND (Fund Balance) \$ 16,442.61

TOTAL FUNDS ALLOCATED \$ 21,442.61

IV. AUDIT FUND

BEGINNING CASH ON HAND \$ 6,788.77

ESTIMATED REVENUE

Property Taxes \$ 5,000.00
Interest \$ 12.00 \$ 5,012.00

TOTAL FUNDS AVAILABLE \$ 11,800.77

ESTIMATED EXPENDITURES

Accounting Services \$ 5,500.00

ENDING CASH ON HAND (Fund Balance) \$ 6,300.77

TOTAL FUNDS ALLOCATED \$ 11,800.77

V. LIABILITY INSURANCE FUND

BEGINNING CASH ON HAND \$ 24,208.80

ESTIMATED REVENUE

Property Taxes \$ 15,000.00
Interest \$ 36.00 \$ 15,036.00

TOTAL FUNDS AVAILABLE \$ 39,244.80

ESTIMATED EXPENDITURES

CONTRACTUAL SERVICES
General Liability Insurance \$ 28,000.00

ENDING CASH ON HAND (Fund Balance) \$ 11,244.80

TOTAL FUNDS ALLOCATED \$ 39,244.80

VI. SOCIAL SECURITY FUND

BEGINNING CASH ON HAND \$ 13,081.04

ESTIMATED REVENUE

Property Taxes \$ 20,000.00
Interest \$ 25.00 \$ 20,025.00

TOTAL FUNDS AVAILABLE \$ 33,106.04

ESTIMATED EXPENDITURES

PERSONNEL SERVICES
Social Security Tax \$ 23,000.00

ENDING CASH ON HAND (Fund Balance) \$ 10,106.04

TOTAL FUNDS ALLOCATED \$ 33,106.04

VII. UNEMPLOYMENT INSURANCE & WORKMAN'S COMPENSATION

BEGINNING CASH ON HAND \$ 44,149.20

ESTIMATED REVENUES

Property Taxes \$ 2,000.00
Interest \$ 50.00 \$ 2,050.00

TOTAL FUNDS AVAILABLE \$ 46,199.20

ESTIMATED EXPENDITURES

Unemployment Contributions \$ 3,000.00
Workman's Comp \$ 8,000.00 \$ 11,000.00

ENDING CASH ON HAND (Fund Balance) \$ 35,199.20

TOTAL FUNDS ALLOCATED \$ 46,199.20

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VIII. I.M.R.F. FUND

BEGINNING CASH ON HAND		\$ 19,966.10
<u>ESTIMATED REVENUE</u>		
Property Taxes	\$ 34,000.00	
Interest	\$ 35.00	\$ 34,035.00
TOTAL FUNDS AVAILABLE		\$ 54,001.10
<u>ESTIMATED EXPENDITURES</u>		
PERSONNEL SERVICES		
I.M.R.F. Contributions	\$ 34,000.00	\$ 34,000.00
ENDING CASH ON HAND (Fund Balance)		\$ 20,001.10
TOTAL FUNDS ALLOCATED		\$ 54,001.10

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IX. SPECIAL RECREATION FUND

BEGINNING CASH ON HAND		\$ 25,006.12
<u>ESTIMATED REVENUES</u>		
Property Taxes	\$ 69,250.00	
Interest	\$ 52.00	
State ADA Grant Revenue	\$ 10,568.30	\$ 79,870.30
TOTAL FUNDS AVAILABLE		\$ 104,876.42
<u>ESTIMATED EXPENDITURES</u>		
KSRA Expense	\$ 34,625.00	
ADA Expense	\$ 50,000.00	\$ 84,625.00
ENDING CASH ON HAND (Fund Balance)		\$ 20,251.42
TOTAL FUNDS ALLOCATED		\$ 104,876.42

SUMMARY OF BUDGET AND APPROPRIATION
FOR FISCAL YEAR ENDING APRIL 30, 2023

ESTIMATED REVENUE

CORPORATE FUND	\$ 261,690.00
RECREATION FUND	\$ 360,680.00
PAVING AND LIGHTING FUND	\$ 8,525.00
AUDIT FUND	\$ 5,012.00
LIABILITY INSURANCE FUND	\$ 15,036.00
SOCIAL SECURITY FUND	\$ 20,025.00
UNEMPLOYMENT INSURANCE & WORKMAN'S COMP FUND	\$ 2,050.00
I.M.R.F. FUND	\$ 34,035.00
SPECIAL RECREATION FUND	<u>\$ 79,870.30</u>
GRAND TOTAL ESTIMATED REVENUE FOR ALL FUNDS	\$ 786,923.30

ESTIMATED EXPENSES

CORPORATE FUND		
Administration	\$ 110,000.00	
Building and Grounds	\$ 151,070.00	
TOTAL CORPORATE FUND		\$ 261,070.00
RECREATION FUND		
Administration	\$ 61,830.00	
Building and Grounds	\$ 63,000.00	
Programs	\$ 213,100.00	
TOTAL RECREATION FUND		\$ 337,930.00
PAVING AND LIGHTING FUND		\$ 5,000.00
AUDIT FUND		\$ 5,500.00
LIABILITY INSURANCE FUND		\$ 28,000.00
SOCIAL SECURITY FUND		\$ 23,000.00
UNEMPLOYMENT INSURANCE & WORKMAN'S COMP FUND		\$ 11,000.00
I.M.R.F. FUND		\$ 34,000.00
SPECIAL RECREATION FUND		<u>\$ 84,625.00</u>
GRAND TOTAL ESTIMATED EXPENSES FOR ALL FUNDS		\$ 790,125.00

Beginning Cash Balance	\$ 295,254.47
Estimated Revenue	+ \$ 786,923.30
	\$1,082,177.77
Estimated Expense	- \$ 790,125.00
Ending Cash Balance	\$ 292,052.77

SECTION 3: That all sums of money not needed for immediate specific purposes may be invested in the purchase of tax anticipation warrants issued by the District, in the purchase of municipal bonds issued by the District, and other interest-bearing obligations of the United States or of the State of Illinois, including savings certificates of deposit of any State or National Bank, provided that they are fully insured by the Federal Deposit Corporation.

SECTION 4: This ordinance shall be in full force and effect from and after ten days following the date of publication or posting required by law.

ADOPTED THIS 13th DAY OF July, 2022, PURSUANT TO A ROLL CALL VOTE AS FOLLOWS:

AYES: 5 (Legge, aye, Hoyt, aye, Scents, aye, Clemons, aye, Troegen, aye)
 NAYS: 0

Shawn Legge
 President
 SANDWICH PARK DISTRICT
 BOARD OF COMMISSIONERS

Angela Seville
 Secretary/Treasurer
 SANDWICH PARK DISTRICT