

The Board of Commissioners of the Sandwich Park District met for their regular meeting on Wednesday, July 13, 2022 at 6:30 p.m.

PRESENT: Board Members: Shaun Legge, Dan Hoyt, Diane Scents, Bill Clemons and Roberta Troeger

Staff present: Executive Director, Bill Novicki and Board Secretary/Treasurer, Angela Seville

PLEDGE OF ALLEGIANCE

PUBLIC HEARING: A motion was made by Diane Scents and seconded by Bill Clemons to open the floor for a Public Hearing for the Budget & Appropriation Ordinance #2022-001 at 6:33 p.m.

ROLL CALL VOTE:

Shaun Legge, aye Dan Hoyt, aye Diane Scents, aye Bill Clemons, aye Roberta Troeger, aye
5 ayes, 0 nays **MOTION CARRIED**

A Public Hearing was held for the Budget & Appropriation Ordinance #2022-001.

President, Shaun Legge read the Budget & Appropriation Ordinance #2022-001 aloud for the record.

As there was no one in the audience to give testimony or ask questions, a motion was made by Diane Scents and seconded by Dan Hoyt to close the Public Hearing for Budget & Appropriation #2022-001 at 6:38 p.m.

ROLL CALL VOTE:

Dan Hoyt, aye Diane Scents, aye Bill Clemons, aye Roberta Troeger, aye Shaun Legge, aye
5 ayes, 0 nays **MOTION CARRIED**

MINUTES: Copies of the Board meeting minutes from June 8, 2022 were made available to all Board Members.

A motion was made by Diane Scents and seconded by Bill Clemons to accept the minutes of the June 8, 2022 Board meeting as presented.

ROLL CALL VOTE:

Diane Scents, aye Bill Clemons, aye Roberta Troeger, aye Shaun Legge, aye Dan Hoyt, abstain
4 ayes, 0 nays, 1 abstain **MOTION CARRIED**

CORRESPONDENCE: None

PUBLIC COMMENT: None

TREASURER REPORT: The following ending cash balances for June, 2022 were presented.

Corporate	\$141,254.36
Recreation	\$158,414.65
Paving & Lighting	\$ 17,270.82
Audit	\$ 9,358.85
Liability Insurance	\$ 31,884.32
Social Security	\$ 18,499.30

Unemployment/Workman's Comp	\$ 44,801.00
IMRF	\$ 32,306.57
Special Recreation Fund	\$ 43,119.94
2020 Bond (funds in checking)	\$ 50.14
2020 Bond Debt Service Fund	<u>\$ 61,989.11</u>
	\$558,949.06

2020 Bond (Capital Projects) in Money Market \$ 325,984.56

Board Secretary/Treasurer, Angela Seville noted that we have received over half of the Property Tax distributions and interest rates with The Illinois Funds continue to increase.

A motion was made by Diane Scents and seconded by Roberta Troeger to accept the Treasurer's Report as presented subject to audit.

ROLL CALL VOTE:

Bill Clemons, aye Roberta Troeger, aye Shaun Legge, aye Dan Hoyt, aye Diane Scents, aye
5 ayes, 0 nays **MOTION CARRIED**

BILLS: The following bills were presented for approval.

Corporate Fund	\$ 15,870.89
Recreation Fund	\$ 12,557.79
Social Security Fund	\$ 2,111.68
Unemployment/Workman's Comp	\$ 387.08
IMRF Fund	\$ 2,087.77
Special Recreation Fund	\$ 13,682.41
2020 Bond-Capital Fund	\$ 1,088.25
2020 Bond Debt ServiceFund	<u>\$ 6,535.53</u>
	\$ 54,321.40 Total Bills

A motion was made by Diane Scents and seconded by Dan Hoyt to accept the bills as presented subject to audit.

ROLL CALL VOTE:

Roberta Troeger, aye Shaun Legge, aye Dan Hoyt, aye Diane Scents, aye Bill Clemons, aye
5 ayes, 0 nays **MOTION CARRIED**

DIRECTOR'S REPORT: A copy of the Director's report was made available to all Board Members. Executive Director, Bill Novicki noted that a pop-up event was held at the Splash Pad that included the Sandwich Fire Department and had a very good turnout; pictures were presented of the event. Discussed the Freedom Day's events as everything was successful. A pod cast was held at the Sandwich Library and Commissioner Roberta Troeger was interviewed. We currently have quite a

few individuals performing community service hours. We have been in communication with U.S. Tennis Court Construction Co. regarding the completion of painting the two tennis courts for pickleball.

COMMITTEE REPORTS:

RECREATION: None

BUILDINGS & GROUNDS: Committee Chair, Roberta Troeger noted that a meeting was held prior to tonight's Board meeting and discussed the following items: Milestone parking lot, Dog Park, Splash Pad, bleachers, parking lot sealcoating at Patriots Park and the maintenance shop, and a gas fill station. Will continue discussions at both the committee meetings and board meetings.

FINANCE: None

CAPITAL DEVELOPMENT: None

RISK MANAGEMENT: None

LAW AND ORDER/SAFETY: None

PERSONNEL: None

UNFINISHED BUSINESS:

Milestone Parking Lot Project Update: Executive Director, Bill Novicki noted a landscape company has been out to Milestone Park to perform some restoration work but nothing has been completed with the large dirt pile yet. No additional correspondence has been received by Geneva Construction at this time.

Dog Park: Executive Director, Bill Novicki presented the design plans for the Dog Park which included the proposed water line. Will have the pet water fountain added to the specs and have the shelter included as an alternate. Tebrugge Engineering did have a few adjustments that were made to the original plans and we are reviewing a city ordinance regarding fencing. Executive Director, Bill Novicki noted that he may be attending the next City of Sandwich Plan Commission meeting on August 9th to review the ordinance. Board members would like to go ahead and have the bid request prepared for public notice and will make any adjustments if necessary to the fencing. A special meeting may need to be held for the bid opening.

NEW BUSINESS:

Budget Ordinance: A motion was made by Diane Scents and seconded by Bill Clemons to adopt Ordinance 2022-001, Budget and Appropriation Ordinance for Fiscal Year 2022-2023. This ordinance will be reviewed after six (6 months) and changed, if needed.

ROLL CALL VOTE:

Shaun Legge, aye Dan Hoyt, aye Diane Scents, aye Bill Clemons, aye Roberta Troeger, aye
5 ayes, 0 nays MOTION CARRIED

No additional discussion regarding the Budget & Appropriation Ordinance 2022-001 was needed.

Splash Pad Discussion: The Splash Pad is currently not working as there are two issues, one with the filtration system and one with the rain diverter system. A technician has already been contacted and the company is checking on the availability of the replacement parts and will be presenting a quote for the cost of repair.

Baseball Lease Agreement: Members received a copy of the current baseball lease agreement with SBB, which will expire on April 1, 2023. Members are requested to review the current agreement for suggested changes and to have a completed agreement prepared by January for all parties to review.

Investment Options: Board Secretary/Treasurer, Angela Seville had presented a cash flow projection spreadsheet and discussed the options for investing at this time with the recommendation to move funds into The Illinois Funds account.

A motion was made by Roberta Troeger and seconded by Diane Scents to invest \$50,000.00 of Corporate Funds and \$50,000.00 of Recreation Funds into two separate accounts with The Illinois Funds.

ROLL CALL VOTE:

Dan Hoyt, aye Diane Scents, aye Bill Clemons, aye Roberta Troeger, aye Shaun Legge, aye
5 ayes, 0 nays
MOTION CARRIED

FY2022 Audit Review: Draft audit for FY2022 was reviewed. A copy of the auditor discussion letter was presented to members with no concerns by the auditor. No additional questions or concerns were addressed by Board members. Auditor will be notified to go ahead and finalize the FY2022 audit.

Executive Session: A motion was made by Diane Scents and seconded by Dan Hoyt at 7:19 p.m. to suspend the regular order of business and enter into Executive Session 5 ILCS 120/2(c)(5), for the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussion whether a particular parcel should be acquired.

ROLL CALL VOTE:

Diane Scents, aye Bill Clemons, aye Roberta Troeger, aye Shaun Legge, aye Dan Hoyt, aye
5 ayes, 0 nays
MOTION CARRIED

A motion was made by Diane Scents and seconded by Bill Clemons to exit executive session and return to regular session at 7:34 p.m.

ROLL CALL VOTE:

Bill Clemons, aye Roberta Troeger, aye Shaun Legge, aye Dan Hoyt, aye Diane Scents, aye
5 ayes, 0 nays
MOTION CARRIED

Recreation Expansion Discussion: No action taken.

Executive Session: A motion was made by Diane Scents and seconded by Bill Clemons at 7:35 p.m. to suspend the regular order of business and enter into Executive Session 5 ILCS 120/2(C)(1), for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting,

