

The Board of Commissioners of the Sandwich Park District met for their regular meeting on Wednesday, February 8, 2023 at 6:30 p.m.

PRESENT: Board Members: Shaun Legge, Roberta Troeger, Bill Clemons, Dan Hoyt, Diane Scents and John Fincham

Staff present: Executive Director, Bill Novicki and Board Secretary/Treasurer, Angela Seville

PLEDGE OF ALLEGIANCE

MINUTES: Copies of the Board meeting minutes from January 11, 2023 were made available to all Board Members.

A motion was made by Diane Scents and seconded by John Fincham to accept the minutes of the January 11, 2023 Board meeting as corrected.

ROLL CALL VOTE:

Shaun Legge, aye	Roberta Troeger, aye	Bill Clemons, aye	Dan Hoyt, aye
Diane Scents, aye	John Fincham, aye		
6 ayes, 0 nays			

MOTION CARRIED

CORRESPONDENCE: None

PUBLIC COMMENT: None

TREASURER REPORT: The following ending cash balances for January, 2023 were presented.

Corporate	\$141,068.37
Recreation	\$159,741.60
Paving & Lighting	\$ 17,186.40
Audit	\$ 6,480.39
Liability Insurance	\$ 10,653.20
Social Security	\$ 13,938.79
Unemployment/Workman's Comp	\$ 38,141.16
IMRF	\$ 32,875.05
Special Recreation Fund	\$ 70,346.67
2020 Bond (funds in checking)	\$ 50.60
2020 Bond Debt Service Fund	<u>\$ 1,292.76</u>
	\$491,774.99

2020 Bond (Capital Projects) in Money Market \$ 343,375.06

A motion was made by Diane Scents and seconded by Roberta Troeger to accept the Treasurer's Report as presented subject to audit.

ROLL CALL VOTE:

Roberta Troeger, aye	Bill Clemons, aye	Dan Hoyt, aye	Diane Scents, aye
John Fincham, aye	Shaun Legge, aye		
6 ayes, 0 nays			

MOTION CARRIED

BILLS: The following bills were presented for approval.

Corporate Fund	\$	8,302.96	
Recreation Fund	\$	12,175.12	
Social Security Fund	\$	1,772.01	
IMRF Fund	\$	1,971.58	
	\$	24,221.67	Total Bills

A motion was made by Diane Scents and seconded by Roberta Troeger to accept the bills as presented subject to audit.

ROLL CALL VOTE:

Bill Clemons, aye Dan Hoyt, aye Diane Scents, aye John Fincham, aye
Shaun Legge, aye Roberta Troeger, aye
6 ayes, 0 nays

MOTION CARRIED

DIRECTOR'S REPORT: A copy of the Director's report was made available to all Board Members. Executive Director, Bill Novicki noted that the Daddy Daughter dance will be held on Friday night. A TV monitor was added to the lobby for displaying flyers and advertisements and will be used to livestream dance classes. There will be a fundraiser for the Sandwich Park Foundation on Tuesday, February 28th at Johnny K's from 4:00-8:00 p.m. with a percentage of the revenue donated back to the foundation. Currently working on a quote for resurfacing the path at Milestone Park.

COMMITTEE REPORTS:

RECREATION: Committee Chair, Diane Scents reported that a meeting was held last week and discussed the following:

- WBB program has been going well.
- Daddy Daughter dance has met the max attendance and has a wait list, we have outgrown our venue and will be looking at alternatives.
- Review brochure items and will continue to update as needed.
- Sumer camps will be offered again this year, camp offerings will be reviewed and updated.
- Jr. High night has begun again and was well received.
- Will continue to review program budgets and may select a couple to be presented at meeting.

BUILDINGS & GROUNDS: None

FINANCE: Reviewed the 9-month budget with balances and line items percentages looking good. There are no concerns at this time. Will continue to evaluate the possibility of adding fuel tanks.

CAPITAL DEVELOPMENT: None

RISK MANAGEMENT: None

LAW AND ORDER/SAFETY: None

PERSONNEL: None

UNFINISHED BUSINESS:

Sandwich Baseball Association Lease Agreement: No response has been received by the Sandwich Baseball Association regarding the revised lease agreement.

Milestone Dog Park: Plans for the Dog Park have been updated to include the two alternates, however the notice to bidders has not been completed at this time.

Executive Session: A motion was made by Diane Scents and seconded by Dan Hoyt at 6:56 p.m. to suspend the regular order of business and enter into Executive Session 5 ILCS 120/2(c)(11), for litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

ROLL CALL VOTE:

Dan Hoyt, aye	Diane Scents, aye	John Fincham, aye	Shaun Legge, aye
Roberta Troeger, aye	Bill Clemons, aye		

6 ayes, 0 nays

MOTION CARRIED

A motion was made by Diane Scents and seconded by Bill Clemons to exit executive session and return to regular session at 7:01 p.m.

ROLL CALL VOTE:

Diane Scents, aye	John Fincham, aye	Shaun Legge, aye	Roberta Troeger, aye
Bill Clemons, aye	Dan Hoyt, aye		

6 ayes, 0 nays

MOTION CARRIED

Milestone Parking Lot Litigation: No action taken.

2023 Pizzo Brush Proposal: An email correspondence from Pizzo was read regarding the brush proposal. Will continue to monitor the woody areas at Harvey Creek and will follow up with Pizzo on their recommendations.

NEW BUSINESS:

IAPD/IPRA Conference Recap: All attendees felt the annual conference was of value and discussed some details of the sessions attended. Staff were appreciative of the opportunity to attend.

NRPA 2023 Conference: Executive Director, Bill Novicki expressed his interest in attending the 2023 NRPA annual conference that is held in October and will be located in Dallas, Texas this year. Board members are in favor of staff continuing their education and would agree on his attending the conference. Will apply for a grant to help offset the expense to the district.

Music in the Park: Executive Director, Bill Novicki expressed interest in bringing back musical entertainment during the summer months. This could be held once or twice a month depending on availability of entertainment and obtaining sponsorship.

Board Retreat: The annual board retreat meeting is scheduled for Saturday, April 29, 2023 from 8:30 a.m.-12:30 p.m.

There being no further business, a motion was made by Diane Scents and seconded by Roberta Troeger to adjourn the meeting at 7:52 p.m.

ROLL CALL VOTE:

John Fincham, aye

Shaun Legge, aye

Roberta Troeger, aye

Bill Clemons, aye

Dan Hoyt, aye

Diane Scents, aye

6 ayes, 0 nays

MOTION CARRIED

The next regular board meeting will be held on March 8, 2023 at 6:30 pm.

Shaun Legge, President

Angela Seville, Secretary