

The Board of Commissioners of the Sandwich Park District met for their regular meeting on Wednesday, March 8, 2023 at 6:30 p.m.

PRESENT: Board Members: Shaun Legge, Bill Clemons, Roberta Troeger, Dan Hoyt, Diane Scents and John Fincham

Staff present: Executive Director, Bill Novicki and Board Secretary/Treasurer, Angela Seville

PLEDGE OF ALLEGIANCE

MINUTES: Copies of the Board meeting minutes from February 8, 2023 were made available to all Board Members.

A motion was made by Diane Scents and seconded by John Fincham to accept the minutes of the February 8, 2023 Board meeting as corrected.

ROLL CALL VOTE:

Shaun Legge, aye Bill Clemons, aye Roberta Troeger, aye Dan Hoyt, aye
Diane Scents, aye John Fincham, aye
6 ayes, 0 nays

MOTION CARRIED

CORRESPONDENCE: None

PUBLIC COMMENT: None

TREASURER REPORT: The following ending cash balances for February, 2023 were presented.

Corporate	\$125,986.68
Recreation	\$150,851.86
Paving & Lighting	\$ 16,068.60
Audit	\$ 6,490.98
Liability Insurance	\$ 10,670.60
Social Security	\$ 12,085.82
Unemployment/Workman’s Comp	\$ 38,203.46
IMRF	\$ 30,902.20
Special Recreation Fund	\$ 70,461.58
2020 Bond (funds in checking)	\$ 50.60
2020 Bond Debt Service Fund	<u>\$ 1,292.76</u>
	\$463,065.14

2020 Bond (Capital Projects) in Money Market \$ 344,484.74

A motion was made by Diane Scents and seconded by Bill Clemons to accept the Treasurer’s Report as presented subject to audit.

ROLL CALL VOTE:

Bill Clemons, aye Roberta Troeger, aye Dan Hoyt, aye Diane Scents, aye
John Fincham, aye Shaun Legge, aye
6 ayes, 0 nays

MOTION CARRIED

BILLS: The following bills were presented for approval.

Corporate Fund	\$	9,321.55	
Recreation Fund	\$	9,998.55	
Paving & Lighting Fund	\$	1,144.00	
Social Security Fund	\$	1,872.68	
IMRF Fund	\$	2,023.27	
	\$	24,360.05	Total Bills

A motion was made by Roberta Troeger and seconded by Diane Scents to accept the bills as presented subject to audit.

ROLL CALL VOTE:

Roberta Troeger, aye Dan Hoyt, aye Diane Scents, aye John Fincham, aye
Shaun Legge, aye Bill Clemons, aye
6 ayes, 0 nays

MOTION CARRIED

DIRECTOR'S REPORT: A copy of the Director's report was made available to all Board Members. Executive Director, Bill Novicki noted that the Daddy Daughter Dance was successful and that we will be looking for a larger venue for next year as we had reached the max participants and did have a wait list. The Mother/Son Bowling event will be held next weekend. A request for a grant through DeKalb County Community Foundation has been submitted. Staff are looking into updating the sports sponsorship offerings and the ice rink has been taken down.

COMMITTEE REPORTS:

RECREATION: None

BUILDINGS & GROUNDS: Committee Chair, Roberta Troeger reported that a meeting was held this month and the following items were discussed:

- Milestone Dog Park bid
- Milestone Park walking path
- Spring Projects and noted that the Splash Pad will be ready when it is time to open
- Memorial Park Bleachers need to get on a replacement plan
- Set up park tours for future meetings with the May meeting touring Milestone and Westfield Parks

FINANCE: None

CAPITAL DEVELOPMENT: None

RISK MANAGEMENT: None

LAW AND ORDER/SAFETY: None

PERSONNEL: None

UNFINISHED BUSINESS:

Sandwich Baseball Association Lease Agreement: The Sandwich Baseball Association has stated that there are no changes or updates requested to the agreement. SBA will be attending the April board meeting to present their capital development projects and to sign the lease agreement. Will discuss partnering with the SBA on the bleacher replacement.

Milestone Dog Park: The Milestone Dog Park is currently out to bid and the bid opening will take place on Thursday, March 16th at 10:00 a.m. A special meeting has been set up for Tuesday, March 21, 2023 at 6:00 p.m. to review the bids.

Executive Session: A motion was made by Diane Scents and seconded by John Fincham at 6:54 p.m. to suspend the regular order of business and enter into Executive Session 5 ILCS 120/2(c)(11), for litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

ROLL CALL VOTE:

Dan Hoyt, aye Diane Scents, aye John Fincham, aye Shaun Legge, aye
Bill Clemons, aye Roberta Troeger, aye
6 ayes, 0 nays

MOTION CARRIED

A motion was made by Diane Scents and seconded by John Fincham to exit executive session and return to regular session at 7:05 p.m.

ROLL CALL VOTE:

Diane Scents, aye John Fincham, aye Shaun Legge, aye Bill Clemons, aye
Roberta Troeger, aye Dan Hoyt, aye
6 ayes, 0 nays

MOTION CARRIED

Milestone Parking Lot Litigation: No action taken.

2023 Pizzo Brush Proposal: Executive Director, Bill Novicki noted that he spoke with a representative with Pizzo regarding the brush proposal recommendations and that we will consult with them regarding the areas of concern. Board members expressed disappointment that the district had not been notified of the need for the brush removal earlier.

NEW BUSINESS:

Milestone Park Walking Path Repair: A proposal for repair of the walking path at Milestone Park was discussed.

A motion was made by Roberta Troeger and seconded by Diane Scents to accept the proposal by Henrich Lawn Care, Somonauk for labor and materials for work on the walking path at Milestone Park in the amount of \$3,550.00. The amounts will be paid from the recreation maintenance line in the amount of \$2,000.00 and the corporate maintenance line in the amount of \$1,550.00.

ROLL CALL VOTE:

John Fincham, aye Shaun Legge, aye Bill Clemons, aye Roberta Troeger, aye
Dan Hoyt, aye Diane Scents, aye
6 ayes, 0 nays

MOTION CARRIED

A motion was made by Diane Scents and seconded by Bill Clemons to exit executive session and return to regular session at 7:41 p.m.

ROLL CALL VOTE:

Dan Hoyt, aye	Diane Scents, aye	John Fincham, aye	Shaun Legge, aye
Bill Clemons, aye	Roberta Troeger, aye		
6 ayes, 0 nays			

MOTION CARRIED

There being no further business, a motion was made by Diane Scents and seconded by John Fincham to adjourn the meeting at 7:42 p.m.

6 ayes, 0 nays

MOTION CARRIED

The next regular board meeting will be held on April 12, 2023 at 6:30 pm.

Shaun Legge, President

Angela Seville, Secretary