

A motion was made by Diane Scents and seconded by John Fincham to return to the regular agenda order.

5 ayes, 0 nays

MOTION CARRIED

CORRESPONDENCE: Executive Director, Bill Novicki noted that he received a correspondence from a neighbor of the Westfield Park concerning drainage. Citizen stated that rain water has caused flooding on her property. The Sandwich Park District will investigate the concern and determine what may be contributing to the issue and mitigate the drainage if necessary.

Executive Director, Bill Novicki noted that he was contacted by the Warrior Valley Baseball organization inquiring about hosting a kickball tournament at Memorial Park in August and inquired about having alcohol at the event. A special use permit would be required for alcohol and the organization would need to complete a special event agreement and comply with Park District ordinances.

PUBLIC COMMENT: Board Commissioner, Roberta Troeger was recognized for all her hard work and years of dedication to the Sandwich Park District.

TREASURER REPORT: The following ending cash balances for March, 2023 were presented.

Corporate	\$108,439.42
Recreation	\$145,459.21
Paving & Lighting	\$ 16,102.42
Audit	\$ 6,504.64
Liability Insurance	\$ 10,693.06
Social Security	\$ 10,315.19
Unemployment/Workman’s Comp	\$ 36,358.25
IMRF	\$ 29,039.30
Special Recreation Fund	\$ 70,609.89
2020 Bond (funds in checking)	\$ 50.18
2020 Bond Debt Service Fund	<u>\$ 1,292.76</u>
	\$434,864.32

2020 Bond (Capital Projects) in Money Market \$ 344,669.10

A motion was made by Diane Scents and seconded by John Fincham to accept the Treasurer’s Report as presented subject to audit.

ROLL CALL VOTE:

Dan Hoyt, aye Roberta Troeger, aye John Fincham, aye Shaun Legge, aye Diane Scents, aye
5 ayes, 0 nays MOTION CARRIED

BILLS: The following bills were presented for approval.

Corporate Fund	\$	13,000.13	
Recreation Fund	\$	8,234.74	
Social Security Fund	\$	1,792.30	
Unemployment/Workmans Comp	\$	1,921.58	
IMRF Fund	\$	1,923.91	
2020 Bond-Capital Fund	\$	1,155.42	
	\$	28,028.08	Total Bills

A motion was made by Diane Scents and seconded by John Fincham to accept the bills as presented subject to audit.

ROLL CALL VOTE:

Roberta Troeger, aye John Fincham, aye Shaun Legge, aye Diane Scents, aye Dan Hoyt, aye
5 ayes, 0 nays

MOTION CARRIED

DIRECTOR'S REPORT: A copy of the Director's report was made available to all Board Members. Executive Director, Bill Novicki noted that the Civil War Encampment will be held this weekend and there will be a pre-recorded segment aired on WSPY. The summer brochure has been distributed to Sandwich and Somonauk residents, which is new this time as we had only been distributing to Sandwich residents. The walking path repair at Milestone Park was completed. Maintenance department has been interviewing for seasonal staff.

COMMITTEE REPORTS:

RECREATION: None

BUILDINGS & GROUNDS: None

FINANCE: Committee Chair, Shaun Legge noted that a meeting was held prior to tonight's board meeting to review the FY23 revenue and expenditures and to review the FY24 budget.

CAPITAL DEVELOPMENT: None

RISK MANAGEMENT: None

LAW AND ORDER/SAFETY: None

PERSONNEL: Committee Chair, Dan Hoyt noted that a meeting was held this month to review and discuss annual employee reviews.

UNFINISHED BUSINESS:

Milestone Parking Lot Litigation: Executive Director, Bill Novicki noted that the trial will continue on April 26, 2023.

Sandwich Freedom Days Grand Marshal: Members reviewed a list of potential grand marshal recommendations. After a paper vote, the Grand Marshal for the 2023 Freedom Days Parade was determined.

NEW BUSINESS:

Milestone Dog Park Contract Review: A copy of the completed agreement between the Sandwich Park District and Wilkinson Excavating for the construction of the Milestone Dog Park was presented for review. After review, board members felt the agreement was acceptable as presented with one spelling correction.

2023 Freedom Days Fireworks Agreement: A motion was made by Diane Scents and seconded by Dan Hoyt to approve the agreement with RKM Fireworks Company in the amount of \$11,000.00 to provide the fireworks display at the Sandwich Fair Grounds on July 1, 2023, with a rain date of July 2, 2023.

ROLL CALL VOTE:

John Fincham, aye Shaun Legge, aye Diane Scents, aye Dan Hoyt, aye Roberta Troeger, aye
5 ayes, 0 nays

MOTION CARRIED

Music in the Park: Executive Director, Bill Novicki noted that we are preparing to host 4 Music in the Park events this summer, with two in June and two in July held on the first and third Wednesdays of the month. He has been working with a band signer to secure the bands for those dates and has been working on securing sponsorships and partnering with the City of Sandwich to cover the cost of the events. Board members agree that this is a worthy event to offer to the community and would welcome any sponsorship offer.

Annual Employee Increase Proposal: Annual employee evaluations have been completed and an annual employee increase proposal was presented and reviewed by both the Personnel Committee and Finance Committee. Both committees recommend the proposed employee rate increases be moved to the board for approval.

A motion was made by Diane Scents and seconded by John Fincham to approve the proposed annual employee increases as presented, effective May 1st.

ROLL CALL VOTE:

Shaun Legge, aye Diane Scents, aye Dan Hoyt, aye Roberta Troeger, aye John Fincham, aye
5 ayes, 0 nays

MOTION CARRIED

Draft Budget Review for FY 2023/2024: The draft budget for FY 2023/2024 was reviewed. A tentative budget ordinance will be presented at the May board meeting and will then be on public display for 30 days prior to a budget hearing.

There being no further business, a motion was made by Diane Scents and seconded by John Fincham to adjourn the meeting at 7:39 p.m.

5 ayes, 0 nays

MOTION CARRIED

The next regular board meeting will be held on May 10, 2023 at 6:30 pm.

Shaun Legge, President

Angela Seville, Secretary