The Board of Commissioners of the Sandwich Park District met for their regular meeting on Wednesday, June 14, 2023 at 6:32 p.m.

PRESENT: Board Members: Shaun Legge, Diane Scents, Dan Hoyt, and John Fincham Staff present: Executive Director, Bill Novicki and Board Secretary/Treasurer, Angela Seville

PLEDGE OF ALLEGIANCE

PUBLIC HEARING: A motion was made by Diane Scents and seconded by John Fincham to open the floor for a Public Hearing for the Budget & Appropriation Ordinance #2023-002 at 6:34 p.m.

ROLL CALL VOTE:

Shaun Legge, aye Diane Scents, aye Dan Hoyt, aye John Fincham, aye 4 ayes, 0 nays MOTION CARRIED

A Public Hearing was held for the Budget & Appropriation Ordinance #2023-002. President, Shaun Legge read the Budget & Appropriation Ordinance #2023-002 aloud for the record.

As there was no one in the audience to give testimony or ask questions, a motion was made by Diane Scents and seconded by Dan Hoyt to close the Public Hearing for Budget & Appropriation #2023-002 at 6:37 p.m.

ROLL CALL VOTE:

Diane Scents, aye Dan Hoyt, aye John Fincham, aye Shaun Legge, aye 4 ayes, 0 nays MOTION CARRIED

MINUTES: Copies of the Board meeting minutes from May 10, 2023 and Reorganization meeting minutes from May 10, 2023 were made available to all Board Members.

A motion was made by Diane Scents and seconded by John Fincham to accept the minutes of the May 10, 2023 Board meeting and May 10, 2023 Reorganization meeting as presented.

ROLL CALL VOTE:

Dan Hoyt, aye John Fincham, aye Shaun Legge, aye Diane Scents, aye 4 ayes, 0 nays MOTION CARRIED

CORRESPONDENCE: A thank you card was received from Roberta Troeger for hosting a retirement party on her behalf.

A thank you card was received on behalf of Woodbury Elementary PPA for the donation of a gift certificate for their basket.

PUBLIC COMMENT: The Board Recognized Bill Clemons for his years of service and dedication to the Sandwich Park District.

TREASURER REPORT: The following ending cash balances for May, 2023 were presented.

Corporate \$ 99,346.55 Recreation \$140,404.34

Paving & Lighting	\$ 16,594.20
Audit	\$ 6,975.58
Liability Insurance	\$ 13,310.17
Social Security	\$ 7,812.23
Unemployment/Workman's Comp	\$ 36,697.16
IMRF	\$ 27,167.06
Special Recreation Fund	\$ 77,763.28
2020 Bond (funds in checking)	\$ 46.45
2020 Bond Debt Service Fund	\$ 14,081.08
	\$440,198.10

2020 Bond (Capital Projects) in Money Market

\$ 334,313.15

A motion was made by Diane Scents and seconded by John Fincham to accept the Treasurer's Report as presented subject to audit.

ROLL CALL VOTE:

John Fincham, aye	Shaun Legge, aye	Diane Scents, aye	Dan Hoyt, aye
4 ayes, 0 nays			MOTION CARRIED

BILLS: The following bills were presented for approval.

Corporate Fund	\$ 12,781.05	
Recreation Fund	\$ 14,814.19	
Social Security Fund	\$ 3,059.93	
IMRF Fund	\$ 3,008.19	
2020 Bond-Capital Fund	\$ 12,118.85	_
	\$ 45,782.21	Total Bills

A motion was made by Diane Scents and seconded by John Fincham to accept the bills as presented subject to audit.

ROLL CALL VOTE:

Shaun Legge, aye Diane Scents, aye Dan Hoyt, aye John Fincham, aye 4 ayes, 0 nays MOTION CARRIED

DIRECTOR'S REPORT: A copy of the Director's report was made available to all Board Members. Executive Director, Bill Novicki noted the Music in the Park begins next week with all bands confirmed, food vendors and sponsors are still being finalized. A band for the Freedom Days event still needs to be confirmed. Our first movie in the park event is this Friday and all movies have obtained sponsorship. The open positions have all been filled. We have had our softball fields rented out to a couple of travel teams for games. The splash pad is up and running but there is still a leak issue that will need to be corrected after the season.

COMMITTEE REPORTS:

RECREATION: A Recreation Committee Meeting has been scheduled for Thursday, July 6 at 5:30 p.m.

BUILDINGS & GROUNDS: None

FINANCE: None

CAPITAL DEVELOPMENT: A meeting has been scheduled for the next Capital Development Committee meeting for Wednesday, July 12, 2023 at 5:30 p.m.

RISK MANAGEMENT: A trailer was backed into an employee's personal vehicle; all reports have been filed.

LAW AND ORDER/SAFETY: None

PERSONNEL: None

UNFINISHED BUSINESS:

<u>Sandwich Freedom Days Grand Marshal</u>: The family is appreciative that we will continue to recognize the grand marshal this year, we will add some personal items to the vehicle to honor him.

<u>Personnel Policy Updates</u>: A motion was made by Diane Scents and seconded by John Fincham to table this discussion until next month.

4 ayes, 0 nays

MOTION CARRIED

NEW BUSINESS:

<u>Budget Ordinance</u>: A motion was made by Diane Scents and seconded by John Fincham to adopt Ordinance 2023-002, Budget and Appropriation Ordinance for Fiscal Year 2023-2024. This ordinance will be reviewed after six (6 months) and changed, if needed.

ROLL CALL VOTE:

Diane Scents, aye Dan Hoyt, aye John Fincham, aye Shaun Legge, aye 4 ayes, 0 nays MOTION CARRIED

No additional discussion regarding the Budget & Appropriation Ordinance 2023-002 was needed.

<u>Dog Park</u>: Construction has begun for the Dog Park; the water line has been set and the fencing will begin soon. Civic Rec is being set up to accept registrations. Preliminary set up items are being purchased by the Foundation.

<u>Discussion of Future Appointments to the Board of Commissioners</u>: One Candidate has submitted their resume for appointment to the board. The board felt this candidate would be a good fit to the board and may appoint at the July meeting.

There being no further business, a motion was made by Diane Scents and seconded by Dan Hoyt to adjourn the meeting at 7:17 p.m.

4 ayes, 0 nays

MOTION CARRIED

The next regular board meeting will be held on July 12, 2023 at 6:30 pm.