

Sandwich Park



1001 N. Latham Street, Sandwich, IL. 60548

SANDWICH PARK FOUNDATION, INC. MEETING September 13, 2023

The meeting was called to order by Bill Clemons, President at 6:00 p.m.

PRESENT: Members: Bill Clemons, Brad Knepper, Steve Wolf, John Fincham, Shaun Legge and Dan Hoyt

Absent: Todd Latham, Diane Scents, Eric Terlep, and Roberta Troeger

Staff Present: Bill Novicki, Executive Director, and Angela Seville, Secretary

MINUTES: Copies of the minutes from June 14, 2023 were made available for approval.

A motion was made by Steve Wolf and seconded by John Fincham to approve the minutes of the June 14, 2023 meeting as corrected.

ROLL CALL VOTE:

Bill Clemons, aye Brad Knepper, aye Steve Wolf, aye John Fincham, aye
Shaun Legge, aye Dan Hoyt, aye
6 ayes, 0 nays

MOTION CARRIED

CORRESPONDENCE: None

PUBLIC COMMENT: None

TREASURER'S REPORT: The Foundation checking account balance as of September 12, 2023 was \$14,824.75 allocated as follows; Tennis Courts-\$68.47, Dog Park-\$4,519.15, IVVC Scholarship-\$449.14, Park District Scholarship-\$300.00 and Foundation-\$9,487.99.

A motion was made by Shaun Legge and seconded by Steve Wolf to approve the Treasurer's Report as presented and to move the allocated funds from the Tennis Courts in the amount of \$68.47 to the Foundation General Fund balance.

ROLL CALL VOTE:

Bill Clemons, aye Brad Knepper, aye Steve Wolf, aye John Fincham, aye
Shaun Legge, aye Dan Hoyt, aye
6 ayes, 0 nays

MOTION CARRIED

BILLS PRESENTED: None

UNFINISHED BUSINESS:

Dog Park Update: Executive Director, Bill Novicki reported the dog park is almost complete. The restoration and seeding have been completed, and we are waiting on the water fountain to arrive and be installed. The dog park sign will be installed closer to the grand opening date for the unveiling. A date for the grand opening has not yet been set, but will plan on sometime in early October. All rules, policies, and registration costs have been approved by the district board. It was suggested to have a prepared handout with the rules and policies, etc. available to give during registration. During the grand opening we will have the availability to register on site; once registered, a dog tag will be given that allows park usage for the remainder of 2023 through 2024.

2023 Fundraising Options: Discussed hosting a possible restaurant fundraiser yet this year. Executive Director, Bill Novicki will contact Star 34 for availability sometime in October. There was no feedback from Menards regarding the playset raffle, so will continue to look at other businesses for raffle items. It was decided to not host any other fundraisers, such as the pork chop dinner, for the remainder of this year.

Memorial Tree Plaque: The memorial tree plaque has been installed in the lobby of the administration building and looks very nice. The Sandwich Park Foundation name is now listed on the plaque as well. IVVC is working on creating an updated brochure that will be placed at local funeral homes and retirement centers.

Community Events to Attend: Discussed additional opportunities for representation from the Foundation Board and one upcoming event would be the Taste of Sandwich, which is held on September 27, 2023 from 4:30-6:00 pm with a cost of \$20.00 to participate. Members discussed that this event would be good representation for the foundation. Executive Director, Bill Novicki will get the foundation signed up to attend the event and purchase the pre-packed item or water to be handed out. Bill Clemons and John Fincham have volunteered to work the booth.

NEW BUSINESS:

Apparel and Marketing: As previously discussed, marketing material would be good to have to display at community events that the foundation board would be attending. Executive Director, Bill Novicki provided the board with a quote for a table cloth that would have the foundation name and logo and a quote for shirts that also would bare the foundation name and logo. Members discussed waiting to purchase shirts until there are more events to attend, but the table cloth would be needed for the upcoming event.

A motion was made by John Fincham and seconded by Steve Wolf to purchase a table cloth with the foundation name and logo from Print Source Graphics in the amount of \$215.00.

ROLL CALL VOTE:

Brad Knepper, aye

Steve Wolf, aye

John Fincham, aye

Shaun Legge, aye

Dan Hoyt, aye

Bill Clemons, aye

6 ayes, 0 nays

MOTION CARRIED

Next meeting will be held on Wednesday, December 13, 2023 at 5:30 p.m.

A motion was made by Shaun Legge and seconded by John Fincham to adjourn the meeting at 6:28 p.m.

6 ayes, 0 nays

MOTION CARRIED

Angela Seville, Secretary