



1001 N. Latham Street, Sandwich, IL. 60548

**SANDWICH PARK FOUNDATION
MEETING
March 13, 2024**

The meeting was called to order by Vice President Steve Wolf, at 5:30 p.m.

PRESENT: Members: Brad Knepper, Todd Latham, Shaun Legge, Theresa Jourdan, John Fincham, Steve Wolf, Dan Hoyt, Diane Scents

Absent: Bill Clemons, Roberta Troeger, Eric Terlep

Staff Present: Bill Novicki, Executive Director, and Ginger McKenna, Finance Manager

MINUTES: Copies of the minutes from December 13, 2023 were made available for approval.

Motion made by Diane Scents and seconded by Todd Latham to approve the minutes of the December 13, 2023 meeting.

8 ayes, 0 nays

MOTION CARRIED

CORRESPONDENCE: None

PUBLIC COMMENT: None

TREASURER'S REPORT: A copy of the Treasurer's Report was made available to all Board members.

Motion made by Diane Scents and seconded by Theresa Jourdan to approve the Treasurers report as presented.

ROLL CALL VOTE:

John Fincham, aye Steve Wolf, aye Todd Latham, aye Theresa Jourdan, aye
Diane Scents, aye Brad Knepper, aye Shaun Legge, aye Dan Hoyt, aye

8 ayes, 0 nays

MOTION CARRIED

BILLS PRESENTED REPORT: A motion was made by Shaun Legge and seconded by John Fincham to approve the bills presented.

ROLL CALL VOTE:

Steve Wolf, aye Todd Latham, aye Theresa Jourdan, aye Diane Scents, aye Brad Knepper, aye Shaun Legge, aye Dan Hoyt, aye John Fincham, aye

8 ayes, 0 nays

MOTION CARRIED

UNFINISHED BUSINESS: None

NEW BUSINESS:

Dog Park Memorial Update:

Henderson Engineering has offered to build and donate the memorial for the Dog Park. They will partner with IVVC and have the students do the welding. Executive Director Bill Novicki showed the Board photos of a memorial from another district as an example of what our memorial would be patterned after.

2024 Bee Purchase: Executive Director Bill Novicki proposed that the Foundation consider transitioning the Beekeeping classes from the Park District to the Park Foundation. Since Executive Director Novicki is the instructor and does not accept an instructor fee for teaching the Beekeeping classes (Introductory and Intermediate), the class revenue might be a good way to offset purchases like the bee purchase for Harvey Creek. Steve Wolf questioned whether any of the intermediate course participants volunteer after the class is finished. Executive Director Novicki responded no, but thought this was a good idea to consider.

Motion was made to approve the bee purchase of \$280.00 by Todd Latham and seconded by Theresa Jourdan.

ROLL CALL VOTE:

Todd Latham, aye Theresa Jourdan, aye Diane Scents, aye Brad Knepper, aye Shaun Legge, aye Dan Hoyt, aye John Fincham, aye Steve Wolf, aye

8 ayes, 0 nays

MOTION CARRIED

Freedom Days Fundraiser Opportunity: A fundraising opportunity for the Park Foundation Board to sell glow sticks and light up (novelty) items at the Freedom Days event on July 6 was presented by Executive Director Bill Novicki. Brad Knepper volunteered to oversee this function.

Motion made by Theresa Jourdan to sell glow sticks (novelty items) at the Freedom Days event, with the cost at the discretion of Executive Director Bill Novicki, and seconded by Todd Latham.

ROLL CALL VOTE:

Theresa Jourdan, aye Diane Scents, aye Brad Knepper, aye Shaun Legge, aye Dan Hoyt, aye John Fincham, aye Steve Wolf, aye Todd Latham, aye

8 ayes, 0 nays

MOTION CARRIED

Playground Give Away Update: Several companies were contacted, but only Ace Hardware and Walmart have responded. While neither have made commitments, both appear to be promising leads to either donate playground equipment, or donate the funds for us to purchase playground equipment. The donated playground equipment would be raffled at the Sandwich Fair.

2024 IVVC Scholarship Update: The Scholarship Committee has been set: Theresa Jourdan, Todd Latham, John Fincham, Shaun Legge, Steve Wolf. The deadline to submit an application is Friday, April 5. Once the applications are forwarded to us, Executive Director Novicki will blind out the names and the committee will be called to meet and review the applicants, then choose a recipient. An invite was made to anyone who would be interested in attending the Awards Night with Executive Director Novicki.

Fundraising Ideas: Todd Latham suggested a super soaker event and Executive Director Bill Novicki suggested a dodgeball tournament (an example: Park District vs. Police Department or Fire Department, or build your own team), or possibly getting a few community foundations together and organizing a fundraising event together.

ADJOURN:

Motion made by Todd Latham and seconded by Theresa Jourdan to adjourn the meeting at 6:06 p.m.

8 yea, 0 nays

MOTION CARRIED

The next meeting will be June 12, 2024 at 5:30 p.m.

Ginger McKenna, Finance Manager