

**Sandwich Park District**  
**Building and Grounds Meeting**  
**1001 N. Latham Street**  
**March 7, 2024 - 5:30 p.m.**

**CALL TO ORDER:** The meeting was called to order at 5:30 p.m. by committee chairman Dan Hoyt.

**ROLL CALL:** Commissioners John Fincham, Theresa Jourdan, and Dan Hoyt. Executive Director Bill Novicki and Park Foreman Gary Bark.

**APPROVAL OF PREVIOUS MINUTES:** November 2, 2023. Motion by Theresa Jourdan. Second by John Fincham. All aye.

**CORRESPONDENCE:** None

**PUBLIC COMMENT:** None

**UNFINISHED BUSINESS:**

**Mower Replacement Update:** All mowers have been received.

**NEW BUSINESS:**

**Soccer Shed:** A motion was made to recommend the purchase and installation of a 14' x 32' shed for \$15,030 at the regular board meeting. Motion was made by Theresa Jourdan and seconded by John Fincham.

**Harvey Creek Stewardship Contract:** Contracts for the maintenance of Harvey Creek were discussed. Pizzo built and has maintained the park since it was developed. Other proposals received were much higher. Director Novicki will meet with Pizzo to make sure our maintenance needs are still covered under the current contract. The Board will need to look at the budget and decide if the stewardship contract should be paid from the bond or maintenance.

**Sign Area Plantings:** Sign areas near the entrances to parks will be evaluated to see which can use improvements. Milestone is first on the list. There is \$1000 budgeted to Landscaping improvements and only \$85 has been used so far.

**Memorial ADA Water Fountain:** The fountain has been completed and is just waiting for the water to be turned on.

**Softball Field Improvements:** A load of material is being ordered for fields 1 and 5. Fields 2 and 3 are currently good on material. All fields are currently being used. The staff will also be doing improvements to the Softball Concessions Stand.

**Adjournment:** Motion to adjourn by Shaun Legge and seconded by Theresa Jourdan at 6:25PM