

The Board of Commissioners of the Sandwich Park District met for their regular meeting on Wednesday July 9, 2025 at 6:30 p.m. The meeting was called to order by President Dan Hoyt.

PRESENT: Board Members: Dan Hoyt, Eric Terlep, John Fincham, Shaun Legge, Brad Knepper, Theresa Jourdan

Staff present: Executive Director - Bill Novicki and Finance Manager - Tes Isham

Guests/public: Melissa Walsh

PLEDGE OF ALLEGIANCE

MINUTES: Copies of the Board meeting minutes from June 11, 2025, were made available to all Board members.

Motion made by John Fincham to approve June 11, 2025, minutes and seconded by Theresa Jourdan.

ROLL CALL VOTE: Eric Terlep, aye; John Fincham, aye; Shaun Legge, aye; Brad Knepper, aye; Theresa Jourdan, aye; Dan Hoyt, aye.

6 ayes, 0 nays, 0 abstain

MOTION CARRIED

CORRESPONDENCE: None

PUBLIC COMMENT: None

TREASURER'S REPORT: A copy of the Treasurer's report was made available to all board members.

Motion made by Theresa Jourdan to approve the Treasurer's report subject to audit and seconded by John Fincham.

ROLL CALL VOTE: John Fincham, aye; Shaun Legge, aye; Brad Knepper, aye; Theresa Jourdan, aye; Dan Hoyt, aye; Eric Terlep, aye.

6 ayes, 0 nays, 0 abstain

MOTION CARRIED

BILLS PRESENTED: A copy of the Bills Payable by Fund report for June was made available to all board members. Bills listed as follows:

Corporate Fund	\$32,321.52
Recreation Fund	14,517.59
Social Security Fund	2,585.76
I.M.R.F.	1,768.00
2020 Bond-Debt service Fund	<u>2,705.08</u>
	\$53,897.95

Motion made by Theresa Jourdan to approve bills in the amount of \$53,897.95 subject to audit and seconded by John Fincham.

ROLL CALL VOTE: Shaun Legge, aye; Brad Knepper, aye; Theresa Jourdan, aye; Dan Hoyt, aye; Eric Terlep, aye; John Fincham, aye.

6 ayes, 0 nays, 0 abstain

MOTION CARRIED

DIRECTOR'S REPORT: A copy of the Director's Report was made available to all board members. Executive Director Bill Novicki spoke about the summer camp's, the Movie in the Park, Fall Sports & the fall guide. Bill also mentioned about the girls' softball team winning the Championship game.

COMMITTEE REPORTS:

RECREATION: None

BUILDING & GROUNDS: None

FINANCE: None

CAPITAL DEVELOPMENT: None

RISK MANAGEMENT: None

LAW AND ORDER/SAFETY: None

PERSONNEL: None

UNFINISHED BUSINESS:

Veterans Park Fence Update: Bill noticed that the fence is complete. Bill asked the board if we should send in payment right away and the board agreed.

NEW BUSINESS:

Freedom Days Recap – Executive Director Bill Novicki presented preliminary information regarding the expenses and income from the Freedom Days celebration. A full breakdown will be provided at the next meeting. The SPD received many compliments. Bill & the board talked about things that worked well and things they could make better. It was a great event. Bill talked about the date for next year, due to the 4th being on Saturday. The Park District would be competing with too many other events, if kept on the same day/weekend. Bill asked the board to have a decision soon.

Milestone Park Sealcoating Bid Review and Approval: Bill presented 2 bids for the sealcoating. Bill & the board went over both bids. They decided to go with Brown Sealcoating.

Motion made by Theresa Jourdan to approve the bid with Brown Sealcoating, not to exceed the amount of \$19,145.00 and was seconded by Eric Terlep.

ROLL CALL VOTE: Brad Knepper, aye; Theresa Jourdan, aye; Dan Hoyt, aye; Eric Terlep, aye; John Fincham, aye; Shaun Legge, aye.

6 ayes, 0 nays, 0 abstain

MOTION CARRIED

Knights Water Mitigation Project Bid Review and Approval: Bill presented the bid from Henrich Lawn Care for the water mitigation. Bill mentioned other contractors were contacted but this was the only bid received.

Motion was made by Theresa Jourdan to approve the bid from Henrich Lawn Care in the amount of \$24,850.00 payable from the Bond and was seconded by Eric Terlep.

ROLL CALL VOTE: Theresa Jourdan, aye; Dan Hoyt, aye; Eric Terlep, aye; John Fincham, aye; Shaun Legge, aye; Brad Knepper, aye.

6 ayes, 0 nays, 0 abstain

MOTION CARRIED

Investment in Illinois Funds: Bill said the Park District has received the first & second tax distribution from Kendall & DeKalb County. Bill recommended that the Park District move \$100,000 into Illinois Funds Corporate & \$100,000 into Illinois Funds Recreation Investment Funds.

Motion was made by Theresa Jourdan to approve the recommendation to move funds to the Illinois Funds and seconded by Shaun Legge.

ROLL CALL VOTE: Dan Hoyt, aye; Eric Terlep, aye; John Fincham, aye; Shaun Legge, aye; Brad Knepper, aye; Theresa Jourdan, aye.

6 ayes, 0 nays, 0 abstain

MOTION CARRIED

EXECUTIVE SESSION-

Motion was made by Shaun Legge at 7:15 and seconded by John Fincham to enter into Executive Session: 5 ILCS 120/2 2.(c)(5) for the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

ROLL CALL VOTE: Eric Terlep, aye; John Fincham, aye; Shaun Legge, aye; Brad Knepper, aye; Theresa Jourdan, aye; Dan Hoyt, aye.

6 ayes, 0 nays, 0 abstain

MOTION CARRIED

Motion was made by Theresa Jourdan to exit Executive Session at 7:25 and was seconded by John Fincham.

ROLL CALL VOTE: John Fincham, aye; Shaun Legge, aye; Brad Knepper, aye; Theresa Jourdan, aye; Dan Hoyt, aye; Eric Terlep, aye.

6 ayes, 0 nays, 0 abstain

MOTION CARRIED

Open Recreation Assistant Position: Bill informed the board that Matthew Reinink – Recreation Assistant has handed in his resignation. Bill said that he has advertised the position & received several applications. Bill said he and Jordan – Recreation Manager will be starting interviews on Monday.

AJOURN:

Motion made by Theresa Jourdan at 7:29 p.m. to adjourn, seconded by Eric Terlep.

6 ayes, 0 nays, 0 abstain

MOTION CARRIED

Respectfully submitted by Tes Isham – Finance Manager

The next regular Board meeting will be August 13, 2025, at 6:30 p.m.