

The Board of Commissioners of the Sandwich Park District met for their regular meeting on Wednesday, April 8, 2026, at 6:30 p.m. The meeting was called to order by President Dan Hoyt at 6:30 p.m.

PRESENT: Board Members: Dan Hoyt, Eric Terlep, John Fincham, Shaun Legge, Brad Knepper, Melissa Walsh, Theresa Jourdan

ABSENT: None

Staff present: Executive Director - Bill Novicki & Finance Manager - Tes Isham

Guests/public: Aaron Gold – Speer Financial, Fiona Legge

PLEDGE OF ALLEGIANCE

MINUTES: Copies of the Board meeting minutes from March 11, 2026, were made available to all Board members.

Motion made by Theresa Jourdan to approve March 11, 2026, minutes; seconded by Eric Terlep.

ROLL CALL VOTE: Eric Terlep, aye; John Fincham, aye; Shaun Legge, aye; Brad Knepper, aye; Melissa Walsh, aye; Theresa Jourdan, aye; Dan Hoyt, aye.

7 ayes, 0 nays, 0 abstain

MOTION CARRIED

CORRESPONDENCE: None

PUBLIC COMMENT: None

TREASURER’S REPORT: A copy of the Treasurer’s report for March 2026 was made available to the board.

Motion made by Theresa Jourdan to approve March 2026 Treasurer’s reports subject to audit and seconded by Melissa Walsh.

ROLL CALL VOTE: John Fincham, aye; Shaun Legge, aye; Brad Knepper, aye; Melissa Walsh, aye; Theresa Jourdan, aye; Dan Hoyt, aye.; Eric Terlep, aye.

7 ayes, 0 nays, 0 abstain

MOTION CARRIED

BILLS PRESENTED: A copy of the Bills Payable by Fund report for March was made available to all board members. The following bills were presented:

Corporate:	\$21,040.41
Recreation:	\$16,769.72
Social Security:	\$ 3,122.68
Unemployment/Workman’s Comp:	\$ 580.00
I.M.R.F	\$, 2618.94
2020 Bond-Capital Project Fund	<u>\$ 7,013.00</u>
Total	\$ 51,144.75

Motion made by Theresa Jourdan to approve bills in the amount of \$51,144.75 subject to audit and seconded by John Fincham.

ROLL CALL VOTE: Shaun Legge, aye; Brad Knepper, aye; Melissa Walsh, aye; Theresa Jourdan, aye; Dan Hoyt, aye; Eric Terlep, aye; John Fincham, aye.

7 ayes, 0 nays, 0 abstain

MOTION CARRIED

DIRECTOR'S REPORT: A copy of the Director's Report was made available to all board members. Executive Director Bill Novicki highlighted the following:

- Spring Egg Hunt went very well & had a good turnout, considering the weather. SPD had over 6,000 eggs and again Walmart sponsored the event and handed out a lot of goodies.
- Civil War Encampment is coming up this weekend and there are a few schools & home school groups coming out for this educational event.
- Mutt Strutt event is in a couple of weeks. Hopefully help with dog registrations.
- Freedom Days sponsorship will be updated and sent out. We have started getting all our vendors signed up. Everything is moving right along for Freedom Days.
- We researched mobile pay options and decided to use Clover. It is all set up & ready to go for concessions and any other events needing pay options.
- After pricing out internet service at Milestone, we decided to go with Starlink. Gary Bark has donated a tower and is getting it ready to be installed for the equipment. The lightening detection equipment will also be installed on the tower.
- The drainage project that was done last year works very well. With all the rain that we have had lately, Knights Park has not been flooded. Bill & the board are very happy with the results.
- IVVC said that they didn't have time to build our shed for us that was discussed early in the year. IVVC did say they had a prebuilt 8x12 shed, would put shelving in it and would sell to SPD for \$1400. Bill & Jordan both looked at it and everything would fit inside. We still will need to move the shed.

A motion was made by Theresa Jourdan to move Speer Financial up on the agenda, seconded by Eric Terlep

ROLL CALL VOTE: Brad Knepper, aye; Melissa Walsh, aye; Theresa Jourdan, aye; Dan Hoyt, aye; Eric Terlep, aye; John Fincham, aye; Shaun Legge, aye.

Speer Financial Presentation – Aaron Gold from Speer Financial has provided a bonding projection for the Sandwich Park District. Discussion took place as to what amount and length of years would be the best option. The board will continue research to determine the amount, what percentage, term and effect that would have. The board also decided they need to look at the Capital Plan and prioritize what projects they want to have done in this bond.

A motion was made by Theresa Jourdan to return to the regular agenda format, seconded by Eric Terlep.

ROLL CALL VOTE: Melissa Walsh, aye; Theresa Jourdan, aye; Dan Hoyt, aye; Eric Terlep, aye; John Fincham, Shaun Legge, aye; Brad Knepper, aye.

7 ayes, 0 nays, 0 abstain

MOTION CARRIED

COMMITTEE REPORTS: None

RECREATION: None

BUILDING & GROUNDS: None

FINANCE: Met before board meeting

CAPITAL DEVELOPMENT: None

RISK MANAGEMENT: None

LAW AND ORDER/SAFETY: None

PERSONNEL: Met on April 2, 2026, to discuss annual performance

UNFINISHED BUSINESS:

2026 Bond Discussion – The board discussed options from the presentation from Speer Financial. They talked about the biggest Capital projects which are land purchase and playground renovation. The board decided that they need to look at the Master Plan and want to ask Aaron Gold about a 4-year bond would look like. Board decided to have a special meeting on Tuesday, April 14, 2026, at 6:00pm to go over Capital plan & Bond plan.

Master Plan Update – Bill has the Community survey officially done. It will be posted on SPD website, Facebook, parks & other businesses all over town. The survey will be launched on April 9, 2026. One issue we might have is that with it being digital they have to put in name & email due to bots.

Dog Park Fence Discussion – Bill said that he had been so busy, he didn't get a chance to get quotes for a new entry fence.

NEW BUSINESS:

Speer Financial Presentation – Moved up in agenda

Website Hosting Review and Approval – Bill said he contacted CivicPlus with the questions that the board wanted answered.

Timeline: 90 – 100 days with no downtime

Pricing: Annual fee with 5% uplift

Discount: 30% discount since we use Civic Rec

Extra Fees: No extra fees. Annual fee would be \$4200

Domain: Bill suggested we keep the domain.

A motion was made by Theresa Jourdan to approve the change of our website over to CivicPlus in the amount of \$4200 annually and \$1200 of that to come from the Special Rec Fund. The one-time build cost of \$1500 to be paid from the bond, seconded by Eric Terlep.

ROLL CALL VOTE: Theresa Jourdan, aye; Dan Hoyt, aye; Eric Terlep, aye; John Fincham, Shaun Legge, aye; Brad Knepper, aye; Melissa Walsh, aye.

7 ayes, 0 nays, 0 abstain

MOTION CARRIED

Sandwich Freedom Day's Grand Marshal Vote – The board reviewed the nominations of Sunny Weber, Cooper Corder & Kathie Hart (Opera House) for the 2026 Grand Marshall for Freedom Days.

The board voted and the Grand Marshals for the 2026 Freedom Days will be Sunny Weber & Cooper Corder. Bill did ask the board if we want to continue to have the board nominate for Grand Marshal or open it up to have other organizations from Sandwich make nomination suggestions.

A motion was made by Theresa Jourdan to approve the vote for Sunny Weber & Cooper Corder for the 2026 Grand Marshals for Freedom Days parade, seconded by Melissa Walsh.

ROLL CALL VOTE: Dan Hoyt, aye; Eric Terlep, aye; John Fincham, Shaun Legge, aye; Brad Knepper, aye. Melissa Walsh, aye; Theresa Jourdan, aye.

7 ayes, 0 nays, 0 abstain

MOTION CARRIED

Annual Compensation Discussion and Approval –

A motion was made by Shaun Legge to approve the 2026-2027 annual performance compensation that was recommended by the Personnel Committee & Finance Committee as presented, effective May 1, 2026, second by Theresa Jourdan.

ROLL CALL VOTE: Eric Terlep, aye; John Fincham, Shaun Legge, aye; Brad Knepper, aye. Melissa Walsh, aye; Theresa Jourdan, aye; Dan Hoyt, aye.

7 ayes, 0 nays, 0 abstain

MOTION CARRIED

FY2025/2026 YTD Balances, Revenue & Expenses – Same as Finance Meeting

Draft Budget Review FY2026/2027 – Same as Finance Meeting. The board had no changes.

Economic Interest Filing Reminder – Bill notified everyone that they should have gotten their notice for Economic Interest; 2 members have not. Bill said he will look into the ones that were not received. Bill also informed them that it is all digital this year and it must be done by May 1, 2026.

Board Member Recognition – Bill presented Shaun Legge a plaque for his 6 years of service as a board member here at the SPD. Thanked him for all his hard work and commitment.

ADJOURN:

A motion was made by Theresa Jourdan at 8.01 p.m. to adjourn, seconded by Eric Terlep.

7 ayes, 0 nays, 0 abstain

MOTION CARRIED

Respectfully submitted by Tes Isham - Financial Manager

The next regular Board meeting will be May 13, 2026, at 6:30 p.m.